

Carroll Village Council met in regular session on Tuesday, January 14, 2014 at 7:00 p.m. Meeting was called to order by Mayor Tammy Drobina with pledge to the flag.

At roll call all members present: Carole Dreier, Carolyn Davis, Chad Brown, David Cotner, Clarence Thomas and Don Deuschle.

Also present were Clerk Mary Dawson, Code Enforcement/ Zoning Officer Dennis Rose, Village Solicitor Jeffrey Feyko, and Police Cpl. Joe Howard and Chief Brad McMenamain.

Visitors were Pat Thomas, Andy Wood, Stephanie Cusic, and Holly Mattei from Fairfield Co. Regional Planning.

Holly Mattei was present to speak to council on Fair Housing; she passed out brochures and info on tenant and landlord rights etc. She explained all to the above.

Next on the agenda was election of President Pro-Tem for council. Ballots were passed out by Cpl. Howard; he then gave them to Solicitor Feyko to tally. There were 3 votes for Chad Brown, two votes for Dave Cotner and one vote for Don Deuschle. Chad Brown President for 2014.

Mayor stated to council that the minutes from December 10, 2013 need to be amended. There was no 2nd listed on the motion for Finance Committee to sign the blanket Certificate for the CDBG grant on the curb work. Clerk checked her minutes and David Cotner did 2nd that motion. Chad Brown made a motion to accept the minutes as amended, 2nd by David Cotner, roll call was all in favor.

Each member received copies in their packet of computer generated Management Reports for end of December (original to be signed by Council and Mayor); Primary Checking Account Reconciliation (to be signed by Mayor and Council); Paid and/or due bills presented to Council on a spreadsheet, and Then & Now Purchase Orders for December.

Also included was the Mayor's monthly statement for December and Mayor's Court activity with breakdown attached.

Chad Brown had questions on several bills, Mayor answered his questions. Carole Dreier made a motion to approve all due and paid bills and accept all reports for December; Carolyn Davis 2nd the motion, roll call vote was all in favor.

Cpl. Howard gave the Police report for December to council. Chief McMenamain gave all council members a brochure on training designed for the first officer on scene at an active shooter event. The instructor training is from Feb. 24-28 and the cost is \$595 per person. Chad Brown made a motion for Chief to attend, 2nd by Carole Dreier, roll call vote all in favor. Ammo was discussed and that will be decided between the chief and mayor.

Mr. Rose reported for zoning, nothing at this time. His report on Code enforcement was given to each council member; there is a pre-trial set for 01-27-2014 for the listed property.

(01-14-14 council minutes continued next page)

(01-14-14 council minutes continued on this page)

Solicitor Report- Mr. Feyko stated there are 3 new pieces of legislation on agenda. We have 2014 Basic Code and solicitor's contract, both need passed as emergency, and we have one for Stantec and there is time for 3 readings.

Mayor's Report. Each member of Council has a copy. Her full report is on file at the clerk's office for public viewing.

*Curb work will be done this spring unless there is a stretch of nice weather before then. She had the contractor place a curb at Mill and Oberle where people were driving into the yard when turning. She is working with the grant administrator to see what else may be done as there is \$9,000 left to work with and if we don't use it we will have to return it.

*She stated we have been awarded an OPWC grant for new water meters; she attended a meeting Jan. 10 regarding the final approval.

* Mayor is concerned that Quasar will not be out by the end of their lease, as required, and she will continue to monitor the situation. She asked for an executive session to discuss possible litigation following regular business.

*Officer Leland Queen has resigned effective Feb. 1 in order to spend more time with his family. Mayor did thank him for his dedicated service to the village. Clarence Thomas asked the Mayor why curb was not installed by the Fillin' Station. Mayor explained about the sidewalk there, Cotner and Brown both also explained to Thomas.

Mayor Drobina at this time gave her 2014 Annual Report to council, this report is on file at the clerk's office and available to anyone who wishes to review it. She spoke of the busy year we have had, all the projects that were worked on and all the upcoming ones.

Under Old Business, Mayor asked if council had reviewed the Employee manual and did they have any questions. Carolyn Davis made a motion to approve the updated manual, 2nd by Chad Brown; roll call was all in favor. Solicitor will prepare Ordinance for next meeting in Feb.

Under New Business, Mayor presented paper work and map from ODOT requesting our consent to close off Winchester Rd and High St. intersections when interchange is done. We will still have a right turn onto High St. from Lancaster and a right turn from Speedway to Lancaster. Solicitor is to have legislation ready for meeting in Feb. Chad Brown made a motion to bypass Service committee and prepare legislation, 2nd by David Cotner; roll call vote was all in favor.

Neighborhood Revitalization Grant projects. A meeting was set for a public hearing on listed projects for Feb. 5, 2014 at 6:30 p.m. Holly Mattei stated to council that it is very important that we have a good turnout for the public hearing, the more who attend the better chance for us to receive the grant. Mayor thanked her for telling us that, we will get info out so that Village residents are aware of how important their presence will be at the hearing.

(01-14-2014 council minutes continued next page)

(01-14-14 council minutes continued this page)

Disposition of 1996 cruiser under discussion, we could get \$250.00 for trade-in. Mayor suggested we put on govdeals.com. There is a fee, ours would be 5% and the buyer would pay the rest. Our 5% would be taken from our amount.

Traffic light replacement up for discussion, seems we are having Jess Howard down quite often to fix. A year ago we had all bulbs replaced and now they are burning out one by one. Mayor did talk to Jess Howard Co. last year about replacing with LED's, she was told they would last 5 to 10 years and the cost would be \$2,000.00. She also contacted M P Dory and their cost would be \$2,600-\$2,700. This will go to committee.

Committee dates were set for 2014 to elect Chairperson; these will be held before next council meeting Feb. 11. Rules will meet at 6:30 p.m., Service at 6:35 p.m. Safety at 6:45 p.m. and Finance @ 6:50 p.m. Then 7:00 p.m. will be regular council meeting.

Under Motions: Chad Brown made a motion to reaffirm Rules of Council, 2nd by Carole Dreier, roll call was all in favor.

Carolyn Davis made motion to approve 2014 Committee Assignments (all have copies), 2nd by David Cotner, roll call was all in favor.

Mayor stated we need someone to attend Health Board meetings and Regional planning meetings from Carroll. Health board will meet the last Monday 01-27-14 @ 7:00 p.m. and Regional Planning meets the 1st Tuesday of each month. Dennis Rose may be interested in attending Regional Planning.

1st reading of Ordinance 2014-01 Adopting 2014 Ohio Basic Code, Chad Brown made a motion to bypass Committee, 2nd by David Cotner, roll call was all in favor. Chad Brown made a motion to suspend the three reading rule and declare an emergency, 2nd by David Cotner, roll call was all in favor. Clarence Thomas made a motion to adopt Ordinance 2014-01, 2nd by Don Deuschle, roll call all in favor.

1st reading of Ordinance 2014-02 Adopting Contract with Solicitor, David Cotner made a motion to bypass committee, 2nd by Carole Dreier, roll call was all in favor. David Cotner made a motion to suspend the three reading rule and declare an emergency, 2nd by Chad Brown, rule call was all in favor. David Cotner made a motion to adopt Ordinance 2014-02, 2nd by Carolyn Davis; roll call was all in favor.

1st reading of Ordinance 2014-03 Adopting contract with Stantec for Engineering Services, Carolyn Davis made a motion to bypass committee, 2nd by Carole Dreier, and roll call was all in favor. Carolyn Davis made a motion to suspend the three reading rule and declare an emergency, 2nd by Carole Dreier, roll call was all in favor. Chad Brown made a motion to adopt Ordinance 2014-03, 2nd by David Cotner, roll call was all in favor.

(01-14-14 council minutes continued on next page)

(01-14-14 council minutes continued on this page)

Held 2nd reading of Ordinance 2013-24, adopting Subdivision Regulations.

Held 2nd reading of Ordinance 2013-26, adopting Utility Regulations and Construction and Material Specifications.

Clerk's Report, Dawson reported on all past due bills, 67 customers for a total of \$8,052.80. Ten doors will be tagged for shut off tomorrow, shut off will be Thursday.

Clerk has heard from State Audit division and they are preparing to audit us for 2012 and 2013. Not sure what audit will cost but have heard between \$8,000-9,000. When we receive Grants audit cost increases as they have extra work to do.

We have Temp appropriations done for 2014 per line item if anyone would like a copy, will start working on the Permanent right away as we are already low or out of line item funds. Would like to have ready to pass at February meeting.

Mayor stated she would like a motion to go into executive session to discuss possible litigation, Carolyn Davis made a motion to go into executive session, 2nd by David Cotner, and roll call was all in favor. 8:04p.m.

At 8:15 Carole Dreier made a motion to reconvene council, 2nd by Chad Brown; roll call was all in favor.

Clarence Thomas stated we did not make a motion for dates and time of meetings, Clerk stated we have never done that, but David Cotner made the motion, 2nd by Carolyn Davis, roll call was all in favor.

***It was determined that he meant the Standing Committees and Solicitor Feyko stated they had been approved earlier in the meeting 6 to 0.

With no further business, meeting adjourned at 8:18p.m. by a motion from Don Deuschle, 2nd by David Cotner.

Next meeting of Council is February 11, 2014 @ 7:00 P.M.

MAYORS APPROVAL: _____

CLERK _____
Meeting was recorded

