

Carroll Village Council met in regular session on Tuesday, December 13, 2022, at 4:00 p.m. Mayor Edward Drobina called the meeting to order with the Pledge of Allegiance.

Roll Call

Members of Council present were Linda Dattilo, Preston Barringer, Will Burns, Kenny George, Conda Jones, and Adam Tippet. Also, in attendance were Solicitor Jeff Feyko, Dennis Rose (Zoning/Property Maintenance Inspector), and Clerk-Treasurer Mary Dawson, Pro Tem Fiscal Officer Crystal Roberts, and village employee Mike McCafferty.

Amend/Approval of Agenda

Preston Barringer made a motion to amend the agenda to include Ordinance 2022-17, seconded by Will Burns, roll call was all in favor. Conda Jones made a motion to approve the agenda with the amendment, seconded by Will Burns, roll call was all in favor.

Visitors

Gary Silcott and Tracie Shoults from DLZ and Patricia Stevens, Fiscal Officer from the Village of Brice.

Visitors Comments

Gary Silcott from DLZ gave an update on the phase 3 sewer project. He stated they have put in a request for a principal forgiveness loan for the village. It usually takes a few weeks to hear back. They also submitted an application for a grant through OPWC for the phase 3 sewer project. It will be around February, 2023 before they could hear back from OPWC.

Council member Will Burns asked the status of the riser that was too high on Oberle Ave. Gary said they are still looking for a contractor to fix the issue.

The mayor asked Gary for a preliminary draft of the phase 3 sewer project. Gary said he would get it sent over.

Patricia Stevens from the Village of Brice commented that she had met Pro Tem Fiscal Officer at the UAN Year End Training. She said that she hasn't been Fiscal Officer for long and wanted to see how our council meetings were ran.

Approval of Minutes

Will Burns made a motion to approve minutes from council meeting on November 8, 2022, seconded by Adam Tippet, roll call was all in favor.

Each member received copies in their packet of computer-generated Management Reports for end of November (original to be signed by the Council and Mayor); Primary Checking Account Reconciliation (to be signed by Council and Mayor); paid bills and/or due bills. Also, included was the Mayor's Monthly Statement for the month of November. Linda Dattilo made a motion to approve, seconded by Conda Jones, roll call was all in favor.

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Committee Reports

Finance: Committee met Tuesday, December 6, 2022 at 7:00 p.m.

On the agenda was to discuss payrate for Pro Tem Fiscal Officer, small loader/truck, and any other business brought before the committee.

Discussion was made concerning the Pro Tem Fiscal Officer's payrate. Will Burns proposed a rate of \$27.25 per hour, with a discussion about yearly raise at the end of each year. Will stated he took into consideration what the current clerk-treasurer is paid, along with adding any other benefits included. The committee discussed all options and will take to council for vote. Will Burns made the motion to pay Pro Tem Fiscal Officer, Crystal Roberts \$27.25, seconded by Preston Barringer, roll call was all in favor.

Next up for discussion was purchase of a small loader/large tractor. The committee discussed different options. They decided to ask the Village Administrator, James Stebelton for an inventory list of equipment the village already has, along with a list of equipment the village administrator feels is needed.

Service: Did not meet.

Safety: Did not meet.

Rules: Did not meet.

Police Report

The mayor gave report for the police department. The mayor swore in Jason Pennington as a new officer. He will begin January, 2023.

Zoning/Property Maintenance Inspector

In Zoning: One sign permit issued for 62 High St. Unit G.

In Property Maintenance: There are no new property maintenance violations, there are some violations still open.

Will Burns asked Dennis if he knew what was going on at Wise Auto. It looked like there was something being done with the electric and riser on the property. The mayor stated that Mr. Wise rented out the house beside his business. The pump needed some electric work done on it for the house.

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Solicitor's Report

There are three new pieces of legislation up for first reading this evening:

2022-16

AN ORDINANCE INCREASING THE WAGES OF CERTAIN VILLAGE EMPLOYEE POSITIONS AND THE DECLARATION OF AN EMERGENCY

2022-17

AN ORDINANCE AMENDING THE SALARY OF THE MAYOR AND THE DECLARATION OF AN EMERGENCY

R-8-2022

A RESOLUTION OF THE VILLAGE OF CARROLL, OHIO, ADOPTING THE FEDERALLY APPROVED 2023 FAIRFIELD COUNTY NATURAL HAZARDS MITIGATION PLAN AND THE DECLARATION OF AN EMERGENCY

There is one piece of legislation up for the third and final reading this evening.

Ordinance 2022-12

AN ORDINANCE CREATING THE POSITION OF VILLAGE FISCAL OFFICER IN ACCORDANCE WITH THE PROVISIONS OF SECTION 733.262 OF THE REVISED CODE

Clerk's Report

Clerk's Report for Council

December 13, 2022

- Updated copy of Delinquent bills at the end of November, 2022, total of \$7,936.11, which includes the two customers that have been placed on taxes. There are 64 delinquent customers. Customers that have not paid by the due date for delinquent bills will receive a tag on their door for shut-off. They have until 11:00 a.m. the following day to get their account up to date. Current dates for due date/tag/shut-off are updated monthly on the Penalty Transaction Log received the evening of council meetings. Attached is copy of updated payments.
- Each member has a report for November, 2022 for R.I.T.A.
- Collected everyone's emails for payroll. Will get with UAN to do a test.
- Attended the UAN year end training on December 8, 2022. It is always informative and helpful for best practices on ending the year, and starting the new year

Council member Adam Tippet asked when we were going to schedule a records commission meeting. The solicitor stated we could schedule a meeting the week after Christmas.

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Mayor's Report

- Swore in new officer, Jason Pennington.
- Two businesses opened in the village; the Carroll Cup Coffee House, LLC., and M & H Bargain Buys, with one business unfortunately closing; Southern Roots.
- Jimmy Benson passed away. Jimmy was a great community member and helped the village out tremendously. He will be missed.

Old Business

Adam Tippettt commented on how well "A Christmas Carroll" went. It was well attended. The Coffee Shop seems to be doing well. He visited M & H Bargain Buys, as well.

New Business

Linda Dattilo asked if the village could do something to honor Jimmy Benson? The mayor stated it would be referred to the service committee.

Ordinances and Resolutions

FIRST READING

Ordinance 2022-16

AN ORDINANCE INCREASING THE WAGES OF CERTAIN VILLAGE EMPLOYEE POSITIONS AND THE DECLARATION OF AN EMERGENCY

- Will Burns made a motion to bypass the three-reading rule, seconded by Adam Tippettt, roll call was all in favor.
- Linda Dattilo made motion to approve ordinance 2022-14, seconded by Will Burns, roll call was all in favor.

Ordinance 2022-17

AN ORDINANCE AMENDING THE SALARY OF THE MAYOR AND THE DECLARATION OF AN EMERGENCY

- Adam Tippettt made a motion to bypass committee, seconded by Kenny George, roll call was all in favor.
- Adam Tippettt made a motion to bypass the three-reading rule, seconded by Will Burns, roll call was all in favor.
- Will Burns made a motion to amend Ordinance 2022-17 to read effective until the end of the current Mayor's term, in lieu of, effective January 1, 2023 and thereafter, seconded by Adam Tippettt, roll call was all in favor.
- Adam Tippettt made a motion to approve Ordinance 2022-17, to include the amendment, seconded by Linda Dattilo, roll call was all in favor.

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Resolution R-8-2022

**A RESOLUTION OF THE VILLAGE OF CARROLL, OHIO, ADOPTING
THE FEDERALLY APPROVED 2023 FAIRFIELD COUNTY NATURAL
HAZARDS MITIGATION PLAN AND THE DECLARATION OF AN
EMERGENCY**

- Will Burns made a motion to bypass committee, seconded by Preston Barringer, roll call was all in favor.
- Conda Jones made a motion to bypass the three-reading rule, seconded by Will Burns, roll call was all in favor.
- Linda Dattilo made a motion to approve Resolution R-8-2022, seconded by Preston Barringer, roll call was all in favor.

SECOND READING

THIRD READING

Ordinance 2022-12

**AN ORDINANCE CREATING THE POSITION OF VILLAGE FISCAL
OFFICER IN ACCORDANCE WITH THE PROVISIONS OF SECTION
733.262 OF THE REVISED CODE**

- Preston Barringer made a motion to adopt Ordinance 2022-12, seconded by Adam Tippet, roll call was all in favor.

Next Meeting

The next regular meeting is scheduled for Tuesday, January 10, 2023, at 7:00 p.m.

Adjournment

There being no other business before council, Linda Dattilo made a motion to adjourn, seconded by Adam Tippet, roll call was all in favor. Meeting adjourned at 4:32 p.m.

Crystal L. Roberts Pro Tem Fiscal

Edward J. Drobina, Mayor