

Carroll Village Council met in regular session on Tuesday, October 10, 2023, at 7:00 p.m. Mayor Edward Drobina called the meeting to order with the Pledge of Allegiance.

### **Roll Call**

Members of Council present were Linda Dattilo, Preston Barringer, Will Burns, Kenny George, Shelly Squibb, and Adam Tippett. Also, in attendance were Solicitor Jeff Feyko, Dennis Rose (Zoning/Property Maintenance Inspector), Pro Tem Fiscal Officer Crystal Roberts, and Clerk-Treasurer Mary Dawson.

### **Amend/Approval Agenda**

Will Burns made a motion to amend the agenda to add Ordinance 2023-13 **AN ORDINANCE GIVING THE VILLAGE'S CONSENT TO THE PLOWING OF SNOW UNDER THE SUPERVISION OF THE FAIRFIELD COUNTY ENGINEER AND THE DECLARATION OF AN EMERGENCY**, seconded by Preston Barringer, roll call was all in favor.

- Preston Barringer made a motion to approve the agenda with the amendment, seconded by Adam Tippett, roll call was all in favor.

### **Visitors**

Bill Moore, Angie Caplinger, Jeff Craig, Andrew and Joe Carter.

### **Visitors Comments**

Andrew Carter was here from the Boy Scouts just for observation purposes, in order to earn a badge.

### **Approval of Minutes**

Preston Barringer made a motion to approve minutes from council meeting on September 12, 2023, seconded by Will Burns, roll call was all in favor.

Each member received copies in their packet of computer-generated Management Reports for end of September (original to be signed by the Council and Mayor); Primary Checking Account Reconciliation (to be signed by Council and Mayor); paid bills and/or due bills. Also, included was the Mayor's Monthly Statement for the month of September. Will Burns made a motion to approve, seconded by Linda Dattilo, roll call was all in favor.

### **Committee Reports**

**Finance:** Tuesday, October 3, 2023

Members are C/P Preston Barringer, Adam Tippett, and Will Burn. All were present.

Also present were Mayor Edward Drobina and Pro Tem Fiscal Officer Crystal Roberts.

Visitors present: Kenny George

On the agenda was to discuss a mini excavator, cost to the village to hook-up to the gravity sewer system, water funds available for repairs, personnel training costs, pay range ordinances, and any other business brought before the committee.

(Council minutes from 10-10-23 continued on next page)

(Council minutes from 10-10-23 continued on this page)

Committee member Will Burns mentioned purchasing a mini excavator. After further discussion, the decision was made that a backhoe would be the better option for the village. The mayor will get prices for a backhoe and report back to the committee.

One estimate has been given to the committee for the cost for the municipal building and the maintenance building to be hooked-up to the new gravity fed system. The village is waiting on two other estimates to be submitted to the village before making a decision on what company to go with.

The funds available were looked over for the water fund. It was decided there was enough in the fund to pay bills, payroll, etc., but not enough if a water emergency would occur.

Pay range ordinances were looked over and they decided to table it until the safety and finance committee decided how they are going to handle the police department.

**New Business**

The mayor suggested the committee to think about a full-time village administrator/maintenance department employee.

Will Burns informed the committee that new terms were starting for council members and the mayor's office, and stated that if anyone was thinking about raises for council, or the mayor it would need to be taken care of by December 31, 2023. Committee member Preston Barringer respectively declined to comment, as well as committee member, Adam Tippet made no comment.

**Old Business**

None

The committee scheduled the next meeting for Tuesday, November 7, 2023 at 7:00 p.m.

Adam Tippet made motion to adjourn, roll call was all in favor.

Meeting adjourned at 8:15 p.m.

**Safety: Tuesday, October 3, 2023**

Members: Will Burns- Chairperson, Shelly Squibb, and Kenny George. All members were present.

Mayor Edward Drobina and Pro Tem Fiscal Officer Crystal Roberts were present.

On the agenda was to discuss the Police Department.

Visitors were: Don Deuschle and Bill Moore

The committee invited Chief Bradley McMenamin to the meeting to discuss the police department.

(Council minutes from 10-10-23 continued on next page)

(Council minutes from 10-10-23 continued on this page)

Chief informed the committee of the reasons why the police department has been hit and miss. The chief stated that the pool for police hiring has narrowed due to society. Also, the village is the lowest paying department of surrounding departments. The chief mentioned wanting to raise the clothing allowance for police officers, as well.

The committee discussed various topics concerning this matter. One thing mentioned was the village population compared to surrounding village and city populations. Also, mentioned were setting certain requirements for police officers to adhere to. The budget was a concern.

The committee decided to look into topics a little further and do more research.

Committee member Kenny Goerge asked about the crossing safety issues around the school. The mayor stated there is going to be a lot more to it and will have to be ADA accessible. The mayor asked the village engineer Gary Silcott to take a look at it.

Will Burns made motion to adjourn, roll call was all in favor.

Meeting adjourned at 4:04 p.m.

**Rules:** Did not meet.

**Service:** Did not meet.

**Police Report**

The mayor read the report.

**Zoning/Property Maintenance Inspector**

**In Zoning:** Sign permit was approved for 5950 Winchester Rd.

**In Property Maintenance:** nothing new to report

**Solicitor's Report**

There are three new pieces of legislation on for first reading this evening. They are:

Ordinance 2023-13

**AN ORDINANCE GIVING THE VILLAGE'S CONSENT TO THE PLOWING OF SNOW UNDER THE SUPERVISION OF THE FAIRFIELD COUNTY ENGINEER AND THE DECLARATION OF AN EMERGENCY**

(Council minutes from 10-10-23 continued on next page)

(Council minutes from 10-10-23 continued on this page)

R-2-2023

**A RESOLUTION AUTHORIZING THE VILLAGE OF CARROLL, OHIO TO PARTICIPATE IN THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM, AND THE DECLARATION OF AN EMERGENCY**

R-3-2023

**A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), TO EXECUTE CONTRACTS AS REQUIRED, AND THE DECLARATION OF AN EMERGENCY**

**Clerk's Report**

- Updated copy of Delinquent bills at the end of September, 2023, total of \$3,950.07, which includes the two customers that have been placed on taxes. There are 35 delinquent customers. Customers that have not paid by the due date for delinquent bills will receive a tag on their door for shut-off. They have until 11:00 a.m. the following day to get their account up to date. Current dates for due date/tag/shut-off are updated monthly on the Penalty Transaction Log received the evening of council meetings. Attached is copy of updated payments.
- Each member has a report for September, 2023 for R.I.T.A.
- I attended the Safety Council Meeting on October 3, 2023.
- I attended the Carroll Business Association meeting on September 20, 2023.

**Mayor's Report**

- The mayor received a call and an email from a Fairfield County Commissioner. The commissioner would like to have a workshop with council members and the zoning department to go over the county's land use plan. The council agreed to meet with the commissioner on October 30, 2023 from 6:00 p.m.-8:00 p.m. The meeting will be held at the Carroll Civic Center, 89 Canal St., Carroll OH 43112.
- Reminder that Trick or Treat is October 31, 2023 from 6:00 p.m.-7:30 p.m.
- The ordinance for the development passed at the last council meeting, however, there has been a Referendum turned into the office. The next step is to keep the referendum in the office for ten days, then take it to the Fairfield County Board of Elections. The Board of Elections has ten days to review the referendum and send it back to the village. If it is certified by the Board of Elections, it will be on the ballot sometime next year.
- As stated previously, Elaine Moore will be retiring at the end of the year. Crystal and I did interviews and have selected a candidate, her name is Debbie Henry. Debbie will be starting on October 23, 2023.

(Council minutes from 10-10-23 continued on next page)

(Council minutes from 10-10-23 continued on this page)

- Gary from DLZ is going to stop by and check out the crosswalk situation that council member Kenny George had brought up at previous safety committee meetings.
- Backhoe pricing was discussed at the last finance committee meeting. The mayor has reached out to Caterpillar, John Deere, and, Case. We should have pricing for the next finance meeting.
- The mayor will be out of the state for the next ten days starting tomorrow. Preston Barringer will take care of the village while he is gone.

**Old Business**

None

**New Business**

None

**First Read**

Ordinance 2023-13

**AN ORDINANCE GIVING THE VILLAGE'S CONSENT TO THE PLOWING OF SNOW UNDER THE SUPERVISION OF THE FAIRFIELD COUNTY ENGINEER AND THE DECLARATION OF AN EMERGENCY**

- Will Burns made a motion to bypass the committee, seconded by Adam Tippet, roll call was all in favor.
- Linda Dattilo made a motion to bypass the three-reading rule, seconded by Preston Barringer, roll call was all in favor.
- Adam Tippet made a motion to adopt Ordinance 2023-13, seconded by Will Burns, roll call was all in favor.

R-2-2023

**A RESOLUTION AUTHORIZING THE VILLAGE OF CARROLL, OHIO TO PARTICIPATE IN THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM, AND THE DECLARATION OF AN EMERGENCY**

- Will Burns made a motion to bypass the committee, seconded by Preston Barringer, roll call was all in favor.
- Will Burns made a motion to bypass the three-reading rule, seconded by Adam Tippet.
- Adam Tippet made the motion to adopt Resolution R-2-2023, seconded by Will Burns, roll call was all in favor.

(Council minutes from 10-10-23 continued on next page)

(Council minutes from 10-10-23 continued on this page)

R-3-2023

**A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), TO EXECUTE CONTRACTS AS REQUIRED, AND THE DECLARATION OF AN EMERGENCY**

- Preston Barringer made a motion to bypass the committee, seconded by Will Burns, roll call was all in favor.
- Preston Barringer made a motion to bypass the three-reading rule, seconded by Will Burns, roll call was all in favor.
- Linda Dattilo made a motion to adopt Resolution R-3-2023, seconded by Will Burns, roll call was all in favor.

**Second Read**

Ordinance 2023-10

**AN ORDINANCE INCREASING RATES CHARGED FOR WATER SERVICE AND SEWER SERVICE AND THE DECLARATION OF AN EMERGENCY**

Ordinance 2023-11

**TEMPORARY ANNUAL APPROPRIATIONS ORDINANCE OF THE VILLAGE OF CARROLL, OHIO, FOR 2024**

Ordinance 2023-12

**AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT WITH CRYSTAL L. ROBERTS FOR THE POSITION OF FISCAL OFFICER**

**Third Read**

**Next Meeting**

The next regular meeting is scheduled for Tuesday, November 14, 2023, at 7:00 p.m.

**Adjournment**

There being no other business before council Adam Tippet made a motion to adjourn, roll call was all in favor. Meeting adjourned at 7:26 p.m.

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Crystal L. Roberts Pro Tem Fiscal

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Edward J. Drobina, Mayor

