

Tuesday, September 10

24

Carroll Village Council met in regular session on Tuesday, September 10, 2024, at 7:00 p.m. Mayor Preston Barringer called the meeting to order with the Pledge of Allegiance.

Roll Call

Members of Council present were Linda Dattilo, Will Burns, Kenny George, Shelly Squibb, Kevin Rinehart and Adam Tippet. Also, in attendance were Fiscal Officer Crystal Roberts and Dennis Rose (Zoning/Property Maintenance Inspector). Solicitor Jeff Feyko was absent.

Approval of Agenda

Will Burns made a motion to approve the agenda, seconded by Kevin Rinehart, roll call was all in favor.

Visitors

Dawn Wyne, Dave Leffler, Jeff and Angie Craig.

Visitors Comments

Dawn Wyne spoke for the Carroll Community Festival Committee and they wanted to thank the village for allowing them to have the festival. They are asking if Bessie Benson Park could be included in the DORA. The mayor responded and said that it has already been in discussion and we are waiting to speak with the village solicitor on how to handle doing that.

Approval of Minutes

Adam Tippet made a motion to approve the council minutes from the July 9, 2024, seconded by Shelly Squibb, roll call was all in favor.

Approval of Bills, End of Month Reports, and Mayor's Monthly Statement

Each member received copies in their packet of computer-generated Management Reports for end of August (original to be signed by the Council and Mayor); Primary Checking Account Reconciliation (to be signed by Council and Mayor); paid bills and/or due bills. Also, included was the Mayor's Monthly Statement for the month of August.

Will Burns made a motion to approve, seconded by Shelly Squibb, roll call was all in favor.

Committee Reports

Finance:

Monday, September 9, 2024

6:45 p.m.

Members: Will Burns-Chairperson, Adam Tippet, and Shelly Squibb.

Mayor Preston Barringer and Fiscal Officer Crystal Roberts were present. Committee member Adam Tippet was absent.

Visitors present: None

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On the agenda was to discuss water and sewer rates for 2025, generator, fiscal officer's contract, income tax rate, new business, old business, and any other business brought before the committee.

First discussed was the generator. James Stebelton, Village Administrator (VA) requested to purchase a generator for the lift station. He submitted a quote for \$60,000.00. This generator would not be mobile. After discussion, the committee decided they would prefer to purchase a mobile unit over the type of unit that was presented. The committee would like to explore borrowing from the county, if possible, when needed, or renting a generator when it is needed. The committee has questions for the VA, so topic was tabled for now.

Income tax was discussed. The committee wanted to know what the revenue difference would be between a .75% income tax and a 1.00% income tax. This was just for informational purposes. The fiscal officer stated that it would've increased the village revenue by approximately \$93,000.00 for the year.

The contract for the Fiscal Officer Crystal Roberts was discussed. The committee decided to take to council a 3.5% raise beginning January 1, 2025.

Water and sewer rates for 2025 was the final topic. The fiscal officer provided several reports for the committee to review, including the projection report provided by DLZ Engineering. The committee decided to present to council a 6% raise.

Old Business

None

New Business

None

Shelly Squibb made motion to adjourn, seconded by Will Burns , roll call was all in favor.

Meeting adjourned at 7:29 p.m.

Service: Did not meet.

Safety:

Monday, August 26, 2024
6:30 p.m.

Members: Will Burns- Chairperson, Kenny George, and Kevin Rinehart. All members were present.

Mayor Preston Barringer and Fiscal Officer Crystal Roberts were present.

Visitors: Adam Tippet

On the agenda was to discuss DORA, sign on Lock Street, and any other business brought before the committee.

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The DORA map was discussed first. The committee decided to take to council to expand the map to cover all of Bessie Benson Park and cut-off at Water Street.

A sign at Lock Street was discussed and tabled at this time.

Striping on Oberle Ave. was discussed and tabled at this time.

A handrail at the front of the municipal building was mentioned again. Will stated he had the parts for it and he will get it installed. He stated someone else will need to paint it.

Kenny stated he is still trying to figure out how to get Winchester Road mowed and the trees that are growing up in the right away removed. He received an estimate for the tree removal and it came in at \$26,000.00. The subject was tabled for now and Kenny is going to look into more options.

The mayor mentioned putting out a job posting for the maintenance department.

The mayor stated that James had called and mentioned purchasing generator for the pump stations and also purchasing a truck. The mayor stated he will ask James more questions about the generator. As for the truck, James has already been advised on the procedure and reminded how he should proceed with the request of purchasing a truck.

Kevin Rinehart made motion to adjourn, seconded by Kenny George, roll call was all in favor.

Meeting adjourned at 8:07 p.m.

Rules:

Tuesday, August 27, 2024

6:30 p.m.

Members: Adam Tippett-Chairperson, Linda Dattilo, and Shelly Squibb.

Mayor Preston Barringer and Fiscal Officer Crystal Roberts was present.

Visitors Present: Will Burns

On the agenda was to review the Employee Manual and any other business brought before the committee.

The meeting was called to order by Chairperson Adam Tippett, roll call was done by Fiscal Officer Crystal Roberts, all were present.

The committee reviewed the Employee Manual; several changes were made. Two personal business days were added additional to PTO time.

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These personal days are calendar year, they cannot be carried over, and are not a paid-out benefit upon leaving, or termination. These personal days are to be used in lieu of an absence, once these two personal days are used and employee calls off, time will then be deducted from available PTO time. Time off and call offs without any available personal days/PTO will be reviewed by the mayor or, president pro tem in the absence of the mayor. A two weeks' notice is required to be given for use of PTO. A two weeks' notice is required to be given upon leaving in order to be paid out for any PTO. Previously, an employee had to wait five years to earn two weeks of PTO, that was decreased to three years of service.

Adam Tippett made a motion to approve changes, seconded by Shelly Squibb, roll call was all in favor.

The committee would like to review more procedures on "Leave of Absences" and will have future meetings to discuss this.

Adam Tippett made a motion to adjourn the meeting, seconded by Shelly Squibb, roll call was all in favor.

Meeting adjourned at 6:58 p.m.

Police Report

No one from the police department was in attendance to give a report. A written report was given to council.

Zoning/Property Maintenance Inspector

In Zoning: nothing new

In Property Maintenance:

50 Mill St, 93 Market St, & 73 Lock St have been completed. Will be talking to Solicitor Jeff Feyko about the Canal St property.

Solicitor's Report

Solicitor was absent.

Fiscal Officer's Report

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- Updated copy of Delinquent bills at the end of August, 2024, total of \$17,950.92, which includes the two customers that have been placed on taxes. There 44 are delinquent customers. Customers that have not paid by the due date for delinquent bills will receive a tag on their door for shut-off. They have until 11:00 a.m. the following day to get their account up to date. Current dates for due date/tag/shut-off are updated monthly on the Penalty Transaction Log received the evening of council meetings. Attached is copy of updated payments.
- Each member has a report for August, 2024 for R.I.T.A.
- Attended Safety Council Training on Tuesday, September 10, 2024.
- Attending the Carroll Business Association Meeting on Wednesday, September 11, 2024.

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Mayor's Report

- Will be following up with the Planning and Zoning Committee concerning the PUD to schedule another meeting so the zoning can get complete.
- With the absence of a part-time maintenance employee, a job opening has been posted.

Old Business

New Business

Council member Linda Dattilo spoke about an incident that happened with a dog attack on her dog. Linda feels the village should look into what policies the village can look into concerning dog attacks. This is the second dog attack within the past couple months. The mayor suggested the safety committee schedule a meeting to address this topic.

Ordinances/Resolutions

First Read

Second Read

Third Read

Tabled

Next Meeting

The next regular meeting is scheduled for Tuesday, October 8, 2024, at 7:00 p.m.

Adjournment

There being no other business before council, Adam Tippett made a motion to adjourn, seconded by Will Burns, roll call was all in favor. Meeting adjourned at 7:31 p.m.

Crystal L. Roberts Fiscal Officer

Preston M. Barringer, Mayor