

# RECORD OF PROCEEDINGS

Minutes of Carroll Village Council

Regular

Meeting 904

DAYTON LEGAL BLANK, INC. FORM NO. 1048

Held Tuesday, June 13

20 23

Carroll Village Council met in regular session on Tuesday, June 13, 2023, at 7:00 p.m. Mayor Edward Drobina called the meeting to order with the Pledge of Allegiance.

## Roll Call

Members of Council present were Linda Dattilo, Preston Barringer, Will Burns, Kenny George, Shelly Squibb, and Adam Tippet. Also, in attendance were Solicitor Jeff Feyko, Dennis Rose (Zoning/Property Maintenance Inspector), Pro Tem Fiscal Officer Crystal Roberts, and Clerk-Treasurer Mary Dawson.

## Amend/Approval Agenda

Preston Barringer made a motion to amend the agenda to add Ordinance 2023-08 **AN ORDINANCE AMENDING BY SUBSTITUTION THE EMPLOYEE MANUAL OF PERSONNEL POLICIES AND REGULATIONS**, seconded by Will Burns, roll call was all in favor. Adam Tippet made a motion to approve the agenda with the amendment, seconded by Preston Barringer, roll call was all in favor.

## Visitors

Lacie Bachman and Katelyn Wynkoop from Bloom Carroll FFA program, Tammy Drobina, Mike Frankhauser, Kevin Rinehart, Angie Caplinger, and Jeff Craig.

## Visitors Comments

Lacie and Katelyn spoke the council about the annual AGVenture Camp that will be held July 17-21, 2023. They stated that the camp solely relies on donations in order to run the camp. They currently have 120 campers signed up, with a waiting list of 20 campers. The FFA appreciates the donation from the village every year and are requesting a donation again for this year.

Tammy Drobina spoke and requested that the village hang the Carroll Business Association signs from May-November every year, without them having to request it being done every year.

## Approval of Minutes

Adam Tippet made a motion to approve minutes from council meeting on May 9, 2023, seconded by Preston Barringer, roll call was all in favor.

Each member received copies in their packet of computer-generated Management Reports for end of May (original to be signed by the Council and Mayor); Primary Checking Account Reconciliation (to be signed by Council and Mayor); paid bills and/or due bills. Also, included was the Mayor's Monthly Statement for the month of May. Preston Barringer made a motion to approve, seconded by Will Burns, roll call was all in favor.

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# RECORD OF PROCEEDINGS

Minutes of Carroll Village Council Regular Meeting 905

DARTON LEGAL BLANK, INC., FORM NO. 13148

Held Tuesday, June 13 2023

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## Committee Reports

**Finance:** Met Tuesday, June 6, 2023 at 7:00 p.m.

On the agenda was to discuss the credit card convenience fee, 2024 water and sewer rates, loan for street, and any other business brought before the committee.

Gary Silcott from DLZ Engineering spoke about grants and loans for phase 3 & 4 of the Sanitary Sewer Project. He stated that Fairfield County Regional Planning was submitting a grant on behalf of the village for around \$750,000.00. They hope to get a principal forgiveness loan from the EPA for approximately \$2,000,000.00. DLZ should know around October or November what the village will or will not be approved for. The hope is to get all the funding and complete both phases. If the village is not approved for the EPA forgiveness loan, then phase 3 would be the only phase to be completed. There will be a meeting at the Fairfield County Commissioners office regarding the grant that they will be applying for on behalf of the village. The meeting will be held on Tuesday, June 27, 2023 at 10:30 a.m. DLZ Engineering will begin having monthly meetings with the EPA to keep the EPA up-to-date concerning the forgiveness principal loan. The first Zoom meeting will be held on Monday, June 27, 2023 at 2:30 p.m.

The credit card convenience fee was discussed. The cost to the village is not being covered with the 3% charge, so the committee decided to increase to 3.5% to get closer to covering the cost to the village for the credit card service. Preston Barringer made a motion to increase the credit card convenience to 3.5%, seconded by Adam Tippet, roll call was all in favor.

## New Business

Kenny George asked the committee to have Wi-Fi installed at the Carroll Civic Center. Kenny said he called Spectrum to inquire of the cost and they were not able to give him any information due to him not owning, or leasing the building. The mayor stated either him or the Pro Tem Fiscal Officer Crystal Roberts would contact Spectrum for more information.

Preston requested an update on where we are financially with the Carroll Civic Center.

Kenny George, a member of the Safety Committee, reported to the Finance Committee he spoke with Jess Howard about the cost of installing a crosswalk with flashing lights to allow pedestrians to cross safely from South Beaver St. over to Water St. Also discussed was a possible crosswalk at the intersection at South Beaver St. and High St.

Preston stated he would like the committee to make a list of all the roads and alleys they think needs improvement. Preston asked the mayor to provide a map of what streets/alleys the sewer project would affect, so they can have a better visual of what streets/alleys they can plan to improve now, and which ones to improve at a later date.

**Service:** rescheduled meeting for Wednesday, June 21, 2023 at 7:00 p.m.

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# RECORD OF PROCEEDINGS

Minutes of Carroll Village Council Regular Meeting 906

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, June 13 20 23

(Council minutes from 06-13-23 continued on this page)

**Safety: Met Friday, June 9, 2023**

On the agenda was open burn, and any other business brought before the committee.

Visitors were: Linda Dattilo and Adam Tippett

Open Burn regulations were discussed. Chairperson Will Burns provided the committee with a flyer from the Ohio EPA. The committee discussed and at this time don't feel there are any ordinances necessary, at this time. The committee requested that the flyer be placed on the village's website and Facebook page for informational purposes.

Adam Tippett stated that the Department of Natural Resources has open burn regulations citing the Ohio Revised Code 1503.18.

Kenny George informed the committee that the speed limit sign on Oberle Ave was removed during the sanitary sewer project and needs to be reinstalled. Also, he had talked with Village Administrator James Stebelton about EXIT signs and reattaching the closure doors for fire safety. Kenny stated that James was supposed to talk to someone about the regulations for the EXIT signs in order to have a better understanding. Kenny will talk to James to see where he is in this process.

**Police Report**

No police officer was present. The mayor gave the report.

**Zoning/Property Maintenance Inspector**

**In Zoning:** nothing new in zoning.

**In Property Maintenance:** 71 High St. still open, letter from solicitor Jeff Feyko was sent to property owner. 64 Center St. still open, has 14 days to comply.

Closed violations: 74 High St., 61 W. Canal St., 78 Center St., 0 Winchester Rd., and 59 W. Canal St.

Dennis provided the council, solicitor, mayor, and pro tem fiscal officer with a letter from the property owner of 71 High St.

Solicitor Jeff Feyko informed the council on how the process of Mayor's Court would work.

**Solicitor's Report**

There are two pieces of legislation on for this evening. Ordinance 2023-07 is up for its second reading and Ordinance 2023-08 is up for its first reading.

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# RECORD OF PROCEEDINGS

Minutes of Carroll Village Council Regular Meetings 07

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, June 13 20 23

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## **Second Read**

Ordinance 2023-07

AN ORDINANCE AMENDING THE ZONING MAP BY REZONING THE PROPERTY KNOWN AS PARCEL NO. 0160150510, CONSISTING OF 72.69+/- ACRES AND OWNED BY CARROLL PROPERTY PARTNERS LTD, FROM AGRICULTURE VACANT (A) AKA RURAL RESIDENTIAL (RR), TO PLANNED UNIT DEVELOPMENT (PUD)

## **First Read**

Ordinance 2023-08

AN ORDINANCE AMENDING BY SUBSTITUTION THE EMPLOYEE MANUAL OF PERSONNEL POLICIES AND REGULATIONS

## **Clerk's Report**

Clerk's Report for Council

June 13, 2023

- Updated copy of delinquent bills at the end of May, 2023, total of \$6,414.26, which includes the two customers that have been placed on taxes. There are 54 delinquent customers. Customers that have not paid by the due date for delinquent bills will receive a tag on their door for shut-off. They have until 11:00 a.m. the following day to get their account up to date. Current dates for due date/tag/shut-off are updated monthly on the Penalty Transaction Log received the evening of council meetings. Attached is copy of updated payments.
- Each member has a report for May, 2023 for R.I.T.A.
- I will be attending annual meeting for R.I.T.A. on Wednesday, June 14, 2023

## **Mayor's Report**

- Hydrants will start being flushed today; this is a two-day process. There was a notice posted in Facebook.
- We need to get an updated picture of council and would like all council members to stay after the meeting in order to get the picture.
- A new drop box was installed for payments. It is up higher and allows for easier access.
- A contractor for South Central Power Company stopped in at the office to inform us that they will be trimming trees in the coming months. They didn't give any specific dates. I will let you know if I receive any updates.

## **Old Business**

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