

Tuesday, April 8

25

Carroll Village Council met in regular session on Tuesday, April 8, 2025, at 7:00 p.m. Mayor Preston Barringer called the meeting to order with the Pledge of Allegiance.

### **Roll Call**

Members of Council present were Linda Dattilo, Will Burns, Kenny George, Shelly Squibb, Kevin Rinehart and Adam Tippet. Also, in attendance were Fiscal Officer Crystal Roberts, Dennis Rose (Zoning/Property Maintenance Inspector), and Solicitor Jeff Feyko.

### **Amend/Approval Agenda**

Adam Tippet made a motion to amend the agenda to add **Ordinance 2025-05 AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH JLD CONSTRUCTION SERVICES, LLC, FOR CONSTRUCTION OF THE PHASE 3 SANITARY SEWER IMPROVEMENT PROJECT, CONTINGENT UPON ALL PROJECT FUNDING BEING FINALIZED AND RELEASED, AND THE DECLARATION OF AN EMERGENCY**, seconded by Will Burns, roll call was all in favor.

Adam Tippet made a motion to approve the agenda as amended, seconded by Will Burns, roll call was all in favor.

### **Visitors**

Dave Leffler, Dawn Wyne, Alayna Byrd and Katelyn Wynkoop from Bloom-Carroll FFA.

### **Visitors Comments**

Alayna and Katelyn came to give council information on AGVenture Camp 2025, which is held annually. The camp will be held June 16-20, 2025. There are currently 150 campers signed up, with a waitlist of approximately twelve. After giving the council all of the information, they asked if anyone had any questions? Solicitor Jeff Feyko asked if they were asking for money? They answered, yes sir. The solicitor asked what amount? Alayna stated that the village donated \$2,000.00 last year, it was very helpful and they were able to expand the curriculum more because of the village's donations. Shelly Squibb asked if the village donated \$2,000.00 again would they be able to expand anymore? Katelyn stated no, they had 180 kids last year and found it was too many for the space and volunteers. Alayna stated they bumped it back to 150 and are hoping to gage better this year and come up with a happy medium between the two for next year. Will Burns asked who their other large sponsors were? Alayna stated it was Ohio FFA Foundation and the Lithopolis American Legion 677. Adam Tippet suggested reaching out to the townships. The mayor asked when signup was? They stated signup was already closed.

Shelly Squibb made a motion to donate \$2,000.00 to the FFA AGVenture Camp, seconded by Adam Tippet, roll call was all in favor.

### **Approval of Minutes**

Will Burns made a motion to approve the minutes from council meeting Tuesday, March 11, 2025, seconded by Adam Tippet, roll call was all in favor.

**Approval of Bills, End of Month Reports, and Mayor's Monthly Statement**

Each member received copies in their packet of computer-generated Management Reports for end of March (original to be signed by the Council and Mayor); Primary Checking Account Reconciliation (to be signed by Council and Mayor); paid bills and/or due bills. Also, included was the Mayor's Monthly Statement for the month of March.

Adam Tippet made a motion to approve, seconded by Will Burns, roll call was all in favor.

**Committee Reports**

**Finance:**

FINANCE COMMITTEE MEETING

Monday, April 7, 2025

7:00 p.m.

**Members:** Will Burns-Chairperson, Adam Tippet, and Shelly Squibb.

Mayor Preston Barringer was absent. Fiscal Officer Crystal Roberts was present.

**Visitors present:** Kenny George

On the agenda was to discuss the Carroll Civic Center (CCC) rates, rates for housekeeping on the Municipal Building and CCC, water and sewer tap rates, police department, and a one-time late fee credit, and any other business brought before the committee.

The meeting was called to order by Chairperson Will Burns, roll call was done by Fiscal Officer Crystal Roberts, all were present.

Rates for the CCC were discussed first. The committee would like to give a discount of 5% to anyone who rents it at a bulk of eight times for the year and a 10% discount for anything over eight times in the year. The \$100.00 utility deposit would still be required and would roll over to the next date within that same year. Reservations have to be paid in advance for all dates. If a reservation is canceled and the renter would like a refund for future dates, the discount would become null and void and the renter would be charged full price for dates that had been used and refunded the difference.

Housekeeping rates for the CCC and Municipal building were discussed next. The current rate of pay is \$17.50 per hour for both positions. The committee decided to change the rate to a flat rate of \$40.00 per week to clean the office and \$50.00 per day to open, close and clean the CCC.

The one-time late fee credit was discussed. The fiscal officer informed the committee that in the past a one-time late fee was credited to each property owner/renter if they requested it to be removed. She stated that in going to training and looking at policies, she didn't notice a policy that allowed her to do that. After the committee discussed how a credit would work, they decided it was in the best interest of the village not to give a credit for any late fees. Will Burns made a motion to take to council, seconded by Shelly Squibb, roll call was all in favor.

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The meter box and pit were discussed. Will discussed charging a tap fee to install the box and pit. He asked what the current tap fees were. The committee discussed and agreed to charge any newly annexed property, new build, or any property that the village deems necessary to have a meter box and pit installed a tap fee of \$8,000 for water and \$9,000.00 for sewer. If a deduct meter is involved a separate meter box and pit is needed to house that meter and the resident would be charged the same amount as the first meter box and pit. All piping work done in order to tie-in would be the owner's responsibility and would need to be inspected by the village administrator, or designated village representative.

The police department was discussed last. A steady part-time position was discussed in Safety Committee. Will stated that a position needs to be created that requires the officer to work a guaranteed number of hours as the department schedule, not determined by the police officer. There would be no insurance offered and would be considered part-time, will continue to pay into OPERS and not into the Police and Fire fund. The position would be paid at a higher rate since an officer will be guaranteed to be here and is a steady position, as opposed to current policy of an officer's requirement of sixteen hours per month. An agreement would need to be signed between the officer and the village. The council is trying to have more of a police presence in the village, this has been a concern of village residents. The council is hoping by doing this it will possibly bring more applicants. Shelly mentioned the chief needs to be a part of the process. Shelly Squibb made a motion to refer the position to council, with the chief's input, seconded by Will Burns, roll call was all in favor.

**Old Business**

None

**New Business**

None

Adam Tippet made a motion to adjourn, roll call was all in favor.

Meeting adjourned at 7:53 p.m.

**Service:** Did not meet.

**Safety:**

SAFETY COMMITTEE

Monday, April 7, 2025

5:45 p.m.

Members: Will Burns- Chairperson, Kenny George, and Kevin Rinehart. All members were present.

Mayor Preston Barringer was absent. Fiscal Officer Crystal Roberts was present.

Visitors: Adam Tippet

On the agenda was to discuss school flashing light, police officer, and any other business brought before the committee.

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The meeting was called to order by Chairperson Will Burns, roll call was done by Fiscal Officer Crystal Roberts, all were present.

The flashing school zone light has been programmed to flash from 7:00 a.m. and off at 8:00 a.m., and then again flash at 1:40 p.m. and off at 2:40 p.m. It can also be programmed to not flash when school is not in session, but only the days that are on the school calendar, not on a last-minute day off. The box needs some repair, there is a hole on the top of the box allowing water to get in.

The steady part-time police officer position was discussed. The committee is referring it to the Rules Committee to decide on the requirements of the position. They would like the chief's input. Once the requirements are complete it will be taken to council. The fiscal officer will have to get the boundaries of part-time vs. full time hours. Kevin referred the fiscal officer to speak with the Fire Chief for Greenfield Twp. The fiscal officer will also contact Local Government Services for guidance.

#### **Old Business**

Will stated the handrail at the Municipal Building is partially installed.

Will mentioned that he would like the Rules Committee to require a steel-toed boot. Kenny mentioned rubber boots and gloves. Safety glasses were mentioned.

Kenny mentioned dog bites and informing village residents of village ordinances. Fiscal officer stated the mayor is working on a newsletter. The committee would like to check other cities to see how they handle dog bites and then work from there to work for our village. Kevin asked about the dog warden and the sheriff's department. The fiscal officer stated that the sheriff's office refers to the dog warden and in the past the Dog Warden has not been helpful.

#### **New Business**

The speed sign on High Street may need readjusted from the strong winds. Kevin would like to see a statistic report from the speed signs. The fiscal officer stated she would let the Chief know and ask for a quarterly report.

Kevin Rinehart made motion to adjourn, roll call was all in favor.

Meeting adjourned at 6:18 p.m.

#### **Rules:**

RULES COMMITTEE MEETING

Friday, April 4, 2025

7:00 p.m.

Members: Adam Tippet-Chairperson, Linda Dattilo, and Shelly Squibb.

Mayor Preston Barringer was absent. Fiscal Officer Crystal Roberts was present.

Visitors Present: Will Burns

On the agenda was to discuss amendments to the DORA map, PPE for maintenance staff, and any other business brought before the committee.

The meeting was called to order by Chairperson Adam Tippet, roll call was done by Fiscal Officer Crystal Roberts, all were present.

Shelly stated she felt the DORA map should be amended to include Center Street to High Street and Market Street, all the way to Mill Street. Linda agreed and Adam didn't feel it would be an issue with people walking on Market Street other than during the Carroll Community Festival.

- Adam Tippet made motion to include Triangle Park including, all of Park Street, Market Street up to the point at the park, Market Street to Mill Street, and Center all the way to High Street and Canal Street, seconded by Shelly Squibb, roll call was all in favor. This will be taken to council.

PPE was discussed. The fiscal officer stated that Sedgwick could help with the safety policies. Adam Tippet made a motion for the fiscal officer to contact Sedgwick about safety policies, seconded by Linda Dattilo, roll call was all in favor.

#### **Police Report**

Report was given to council; any questions contact the Chief.

#### **Zoning Inspector/Property Maintenance**

**Zoning:** Garden shed for 50 W Canal St. and Sign Permit for 75 E Canal St.

#### **Property Maintenance**

Nothing new.

#### **Solicitor's Report**

Two new pieces of legislation on the agenda for first reading, they both have emergency language. The first is the suspending of the operation of Mayor's Court, which was discussed in previous meetings. The second is an ordinance authorizing the mayor and fiscal officer to move forward with the contract with lowest and best bidder for the phase 3 sanitary sewer project. The engineer recommends that council passes that in an emergency basis and is contingent on the village receiving all the funding that the village is working on.

#### **Fiscal Officer's Report**

Fiscal Officer's Report for Council

April 8, 2025

- Updated copy of Delinquent bills at the end of March, 2025, total of \$14,034.23 which includes the two customers that have been placed on taxes. There are 44 delinquent customers. Customers that have not paid by the due date for delinquent bills will receive a tag on their door for shut-off. They have until 11:00 a.m. the following day to get their account up to date. Current dates for due date/tag/shut-off are updated monthly on the Penalty Transaction Log received the evening of council meetings. Attached is copy of updated payments.
- Each member has a report for March, 2025 for R.I.T.A.
- Attended Safety Council Training on Tuesday, April 1, 2025.
- Will attend CBA on Thursday, April 24, 2025.
- Attended Local Government Conference March 26-28.
- The 2026 budget is next and due in July.

**Mayor's Report**

- Fairfield County Health Department has already started treating catch basins, etc. for mosquitoes. The contract for the spraying should be coming in the next couple weeks.
- The mayor's quarterly newsletter is in the process of getting restarted.

Kenny asked about getting key to the gate for Fairfield County to spray back at the maintenance department? The mayor stated he will come up with something.

**Old Business**

None

**New Business**

Will Burns discussed the increase of tap fees and the regulations of going to a pit meter. The meters will be the same, it just keeps us from having to go into the property to work on a meter.

Will Burns made a motion to change the village policy concerning meters and changing the water and sewer tap fees, seconded by Adam Tippet, roll call was all in favor.

- Discussion was made. The mayor stated the maintenance department does have a hard time getting into resident's homes if meter needs fixed. Kevin Rinehart asked if residents were going to be forced to have these pits installed? Will stated no, it's only for new builds and if it is deemed necessary by the village.

Kenny George stated in the last few weeks we have had some youth running around on motorcycles/little mini dirt bikes. Kenny wasn't sure if he should get clarification from the solicitor, or the police chief on if it was legal, or not? The kids claim it is a moped. Kenny stated they are not mopeds, they have to have mirrors, license plates, the kids have to be a certain age and have a license to drive a moped and they have to have other safety requirements. Shelly Squibb mentioned they should not be driving them on the sidewalks. Will Burns said he talked with one of the kids and they told him it was legal because it was under 50 cc's. Will told him he wasn't sure about that, but shouldn't be riding them on the sidewalks. Kevin stated they are out around 10:00 pm-10:30 pm. Shelly stated that they are going up the alley and not stopping at the stop sign, they are blazing right through it. Kevin stated at some extent he doesn't mind it; he just wishes they would be smart about it. Shelly stated there have been complaints about it, so we need to do something about it. Kenny stated we just need clarification on it. The mayor asked if anyone has sent any questions to the chief about it? Kevin stated that Crystal had forwarded emails of some complaints. Crystal stated there were two emails and they were forwarded to the chief. Kevin saw a police officer talking to one of the boys in the alley and after the conversation the boy rode off. Shelly said and they have been out since. Crystal said that same police officer has had several conversations with whomever is riding the bikes. She is not sure what the conversation was, though.

Kenny stated that the village has been low on man power in the maintenance department and asked the solicitor if the village was allowed to use Temp services? The solicitor stated, yes. Will and Adam stated they haven't had the best experience with employees coming from a Temp service.

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Will asked the council if they were all onboard for creating the permanent part-time police position? Kevin stated he was all for it. Will made a motion to create a position and sending it to the rules committee for requirements of the position, seconded by Kevin Rinehart, roll call was all in favor.

Adam Tippet was asked by the Lions Club to see if any of the council members, or mayor would like to volunteer to be judges at the car show on May 10? Will stated he would be interested.

Adam asked the solicitor if he needed a motion concerning the changes to the DORA map. Jeff stated, no, but will have to go through the process again of preparing legislation, public hearings, etc. Adam stated he would like to have it completed by time the festival rolls around. Jeff stated we will have to get the engineer involved and it starts with the mayor. The mayor said that Gary is just waiting for the map.

### Motions

### Ordinances/Resolutions

### First Read

#### **Ordinance 2025-04**

#### **AN ORDINANCE SUSPENDING OPERATION OF THE VILLAGE OF CARROLL MAYOR'S COURT AND THE DECLARATION OF AN EMERGENCY**

- Will Burns made a motion to bypass the three-read rule, seconded by Adam Tippet, roll call was all in favor.
- Adam Tippet made a motion to adopt Ordinance 2025-04, seconded by Will Burns, roll call was all in favor.

#### **Ordinance 2025-05 AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH JLD CONSTRUCTION SERVICES, LLC, FOR CONSTRUCTION OF THE PHASE 3 SANITARY SEWER IMPROVEMENT PROJECT, CONTINGENT UPON ALL PROJECT FUNDING BEING FINALIZED AND RELEASED, AND THE DECLARATION OF AN EMERGENCY**

- Adam Tippet made a motion to bypass committee, seconded by Will Burns, roll call was all in favor.
- Will Burns made a motion to bypass the three-read rule, seconded by Adam Tippet, roll call was all in favor.  
Discussion was made: Kevin asked if there was a timeline? Fiscal officer stated none given, as of yet. She heard possibly 3-4 months before they start and then approximately 15-18 months before the project would be finished. Will stated that the BID has not been awarded yet and the catch basins have to be ordered, they are not generic. The fiscal officer stated they are estimating fall, but no set time has been given. Will stated depending on when they get started, they may want to wait because you could get into bad weather. Will didn't believe there was a time stipulation to be finished with the project. The mayor stated he didn't think there was for completing the project, but believed there was one for starting the project.
- Adam Tippet made a motion to adopt Ordinance 2025-05, seconded by Will Burns, roll call was all in favor.

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**Second Read**

**Third Read**

**Resolutions**

**Tabled**

**Executive Session**

**Next Meeting**

The next regular meeting is scheduled for Tuesday, May 13, 2025, at 7:00 p.m.

**Adjournment**

There being no other business before council, Kevin Rinehart made a motion to adjourn, roll call was all in favor. Meeting adjourned at 7:49 p.m.

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Crystal L. Roberts Fiscal Officer

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Preston M. Barringer, Mayor