

Tuesday, March 11

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Carroll Village Council met in regular session on Tuesday, March 11, 2025, at 7:00 p.m. Mayor Preston Barringer called the meeting to order with the Pledge of Allegiance.

Roll Call

Members of Council present were Linda Dattilo, Will Burns, Kenny George, Shelly Squibb, Kevin Rinehart and Adam Tippet. Also, in attendance were Fiscal Officer Crystal Roberts, Dennis Rose (Zoning/Property Maintenance Inspector), and Solicitor Jeff Feyko.

Approval Agenda

Kevin Rinehart made a motion to approve the agenda, seconded by Adam Tippet, roll call was all in favor.

Visitors

John Crutcher from the Carroll Lions Club and Marlene George.

Visitors Comments

John from the Carroll Lions Club came to give council information on their annual car show. He informed council of the streets they needed closed, times, the importance of this fundraiser to their group, how event was run. The car show will be held on Saturday, May 10, 2025 from 11:00 a.m-4:00 p.m. Registration is \$15.00 and food will be available.

Will Burns made a motion to provide barricades and no parking signs for the Carroll Lions Club Car Show on May 10. The signage should be put up prior to that date, the barricades should be staged around the streets that enter the park and to the first alley/intersection on Market Street heading north, seconded by Kevin Rinehart, roll call was all in favor.

Amend/Approval of Minutes

Will Burns made a motion to amend and approve the council minutes from the February 11, 2025, with the amendment of striking Fairfield County and replacing it with Greenfield Township on the safety minutes printed on the council minutes, seconded by Adam Tippet, roll call was all in favor, roll call five yays, with Kevin Rinehart abstaining.

Approval of Bills, End of Month Reports, and Mayor's Monthly Statement

Each member received copies in their packet of computer-generated Management Reports for end of February (original to be signed by the Council and Mayor); Primary Checking Account Reconciliation (to be signed by Council and Mayor); paid bills and/or due bills. Also, included was the Mayor's Monthly Statement for the month of February.

Will Burns made a motion to approve, seconded by Kevin Rinehart, roll call was all in favor.

Committee Reports

Finance: Chairperson discussed minutes from the February meeting, please see previous minutes

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Service:

SERVICE COMMITTEE MEETING

Tuesday, February 24, 2025

6:00 p.m.

Members: Kenny George-Chairperson, Linda Dattilo, and Kevin Rinehart. All members were present.

Mayor Preston Barringer was absent. Fiscal Officer Crystal Roberts was present.

Visitors were: Will Burns

On the agenda was to discuss salt for roads, public parking, boil alert, properties to be annexed, phase 3 sewer, Carroll Civic Center contract, DORA permit, old business, new business, and any other business brought before the committee.

The Village Administrator James Stebelton informed Kenny that the village has approximately 70 tons of salt and he has run out of storage space. Pending anymore snow storms between now and May the village will not have to buy salt this year. The village residents would like to see more salt put on the streets and alleys. The issue with putting salt in the alleys is that the truck is too big to drive in the alleys. Kenny would like the village to purchase a tailgate salt spreader to have on the service truck. This would allow the alleys to be salted. Kenny priced a new salt spreader and they run approximately \$800.00. Kenny asked James to see about purchasing one on GovDeals. The village administrator had asked with the excess of salt if it was an option to give salt to the residents. The answer is no, it is to be used for the streets and alleys. It is prohibited according to ORC Section 721.15. The purchase of a tailgate salt spreader will be taken to council.

Officer Kyle Camarata had asked for a parking spot to be reserved for the police department. There are times that all the spots are taken in the back lot. The committee was in agreement to designate a spot for the police department. It will be taken to council.

In a previous meeting a boil alert protocol was brought up. Kenny stated that tagged doors in the affected area is one way, he would like the tags to be a different color than the shut-off tags. The three major news stations will run it on their ticker. It can be placed on the village's website and Facebook page. The village is also able to send out emails through the billing system. This will be brought to council.

There are properties on Carnes Road that are interested in annexing into Carroll. Kenny would like valve boxes that have a meter and shut-off installed at time of annexation. This allows the village to receive meter information without entering resident's homes. This would also allow the village to catch a leak sooner if it is between the house and the curb. This will be taken to council.

At the last council meeting a visitor requested that a map and general information to be placed on the village website. Kevin thought it was a good idea to place on the Facebook page, as well. This will be taken to council.

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DORA was discussed and in order to extend the area a new application has to be submitted. Kenny would like to extend to add Bessie Benson Park. Linda didn't like the idea of including the park. Kevin feels that the park, Market Street to Lock Street, and Center Street to High Street. This would cover all of the Carroll Community Festivals activities. The committee would like the mayor to submit a new application to include the extended areas. They would also like the mayor to check into a temporary permit in case the application is not approved in time for the festival. This will be taken to council.

The Carroll Civic Center contract expires on June 30, 2025. The fiscal officer wanted the committee to be aware in order to plan before the contract expires. Kevin would like the financials for 2023-2024 sent to the Finance Committee.

Old Business

Kevin asked about the handrail? Will stated he would get it installed.

Will asked about the zoning for the PUD? The fiscal officer stated she believes the solicitor has received all the information he needed. The village will need to have public hearings, etc. before legislation can be passed.

New Business

None

Kenny George made a motion to adjourn, seconded by Kevin Rinehart, roll call was all in favor.

Meeting adjourned at 6:57 p.m.

Safety:

Met 03-11-2025 at 6:00 p.m. The meeting was discussed at council, but minutes not completed, minutes will be in the April, 2025 council minutes.

The reprogramming flashing school sign was discussed.

The pausing of Mayor's Court was discussed. Due to lack of activity and other factors in Mayor's Court the village solicitor will prepare legislation to pause Mayor's Court.

Rules: Did not meet

Police Report

No report was given to council. If council has any questions contact the chief.

Zoning/Property Maintenance Inspector

In Zoning: 71 High St. has sixty days to become compliant.

In Property Maintenance: Nothing new.

Solicitor's Report

There is on new piece of legislation on for first read and it is the ordinance for the annual permanent appropriations. This needs to be passed as an emergency

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because of the deadline to adopt it.

The solicitor asked for a motion to go into a brief Executive Session after regular business to discuss pending and imminent litigation matters, also to discuss open voting in council.

Fiscal Officer's Report

Fiscal Officer's Report for Council
March 11, 2025

- Updated copy of Delinquent bills at the end of February, 2025, total of \$13,936.60 which includes the two customers that have been placed on taxes. There are 41 delinquent customers. Customers that have not paid by the due date for delinquent bills will receive a tag on their door for shut-off. They have until 11:00 a.m. the following day to get their account up to date. Current dates for due date/tag/shut-off are updated monthly on the Penalty Transaction Log received the evening of council meetings. Attached is copy of updated payments.
- Each member has a report for February, 2025 for R.I.T.A.
- Attended Safety Council Training on Tuesday, March 4, 2025.
- Will attend CBA on Wednesday, March 19, 2025.
- The year has been closed for 2024.
- Will work on entering permanent appropriations.
- Will attend Mayor's Court training March 13th & 14th, 2025.

Will asked how often the training was for Mayor's Court? The fiscal officer stated they have monthly meetings. The two-day training is for new clerks and has not been done since before COVID.

Mayor's Report

- The mayor stated he will submitting a new application with the new boundaries on DORA. There will need to be another public hearing with the amendments. The discussion of the boundaries was discussed and will be sent back to the Rules committee to decide.

Old Business

Kevin asked if the fiscal officer spoke with LifeWise about parking, yet? The fiscal officer answered, no.

New Business

Motions

Kenny George made a motion for council to approve the reprogramming of the flashing school sign, seconded by Will Burns, roll call was all in favor.

Kenny George made a motion to designate a parking spot for the police department, seconded by Adam Tippet, roll call was all in favor. Discussion was made and Kevin asked how many spots were in the back parking lot? The answer was five. Will asked which spot would be designated? The council decided on the last spot closes to the stairway.

Kenny George made a motion to notify the community concerning boil alert by

means of email, blue door tags, Facebook, and the village's website, seconded by Adam Tippet, roll call was all in favor. Discussion was made and Will would like the local radio stations and iHeart radio notified, as well. Kenny thought with the mass emails and the other means it would be enough. The solicitor said we could post on the village website, as well. Adam asked what color should the tags be? The council settled on blue. Shelly asked who puts the tags up? Kenny answered the village maintenance. Kevin stated he would assume that Fairfield County would have a part in it, potentially.

Kenny George made a motion for the village to install meter pits on any existing property that the Village Administrator deems necessary and mandatory for any new property, seconded by Adam Tippet, roll call was all in favor. Discussion was made and Will stated he would be ok with James (Village Administrator) and Kenny deciding on what proper meter was needed.

Will Burns made a motion to go into Executive Session for the purpose of pending litigation and will do so prior to adjournment, but after the agenda is done, seconded by Shelly Squibb, roll call was all in favor.

Ordinances/Resolutions

First Read

Ordinance 2025-03

PERMANENT ANNUAL APPROPRIATIONS ORDINANCE OF THE VILLAGE OF CARROLL, OHIO, FOR 2025

- Will Burns made a motion to bypass committee, seconded by Kevin Rinehart, roll call was all in favor.
- Will Burns made a motion to bypass the three-read rule, seconded by Adam Tippet, roll call was all in favor.
- Adam Tippet made a motion to adopt Ordinance 2025-03, seconded by Will Burns, roll call was all in favor.

Second Read

Third Read

Resolutions

Tabled

Executive Session

The council went into Executive Session 8:00 p.m. Council reconvened at 8:29 p.m.

Regular council meeting was reconvened at 8:27 p.m.

President Pro-Tem

Solicitor Jeff Feyko explained that council had went through its standard procedure to elect a President ProTem of council and traditionally council has done that by paper ballot, some people refer to that as a secret ballot. In his opinion it is not a secret ballot because he reads off the results and how many people received votes, who the person was, and that sort of thing. His research has disclosed that there is some case file that frowns on paper ballots and for any public meeting, including council meetings, that those votes be taken

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openly(verbally), but not by paper ballot. The solicitor suggested that council take a vote to nominate a President Pro-Tem so that the record will reflect based on their votes who they want to select as the President Pro-Tem of council, and then that will avoid any potential issue that may come up regarding the previous process where we did it on paper ballot. The solicitor stated that the cleanest way to do this would be for someone to nominate a person, someone second it, and then do a roll call.

Adam Tippettt nominated Will Burns for President Pro-Tem of council, seconded by Kenny George, roll call was all in favor. Will thanked everyone.

Next Meeting

The next regular meeting is scheduled for Tuesday, April 8, 2025, at 7:00 p.m.

Adjournment

There being no other business before council, Adam Tippettt made a motion to adjourn, roll call was all in favor. Meeting adjourned at 8:30 p.m.

Crystal L. Roberts Fiscal Officer

Preston M. Barringer, Mayor