

Carroll Village Council met in regular session on Tuesday, February 14, 2023, at 7:00 p.m. Mayor Edward Drobina called the meeting to order with the Pledge of Allegiance.

**Roll Call**

Members of Council present were Linda Dattilo, Preston Barringer, Will Burns, Kenny George, Conda Jones, and Adam Tippett. Also, in attendance were Solicitor Jeff Feyko, Dennis Rose (Zoning/Property Maintenance Inspector), Pro Tem Fiscal Officer Crystal Roberts, and village employee Mike McCafferty.

**Approval of Agenda**

Adam Tippett made a motion to approve the agenda, seconded by Preston Barringer, roll call was all in favor.

**Visitors**-None

**Visitors Comments**-None

**Approval of Minutes**

Conda Jones made a motion to approve minutes from council meeting on January 10, 2023, seconded by Preston Barringer, roll call was all in favor.

Each member received copies in their packet of computer-generated Management Reports for end of January (original to be signed by the Council and Mayor); Primary Checking Account Reconciliation (to be signed by Council and Mayor); paid bills and/or due bills. Also, included was the Mayor's Monthly Statement for the month of January. Linda Dattilo made a motion to approve, seconded by Adam Tippett, roll call was all in favor.

**Committee Reports**

**Finance:** Met Tuesday, February 7, 2023

Adam Tippett made a motion to elect Preston Barringer as chairperson for 2023, seconded by Will Burns, roll call was all in favor.

Discussion was made on a clothing allowance for the maintenance department. The mayor stated he spoke with the maintenance department and they requested a few t-shirts for warmer weather, and a few sweatshirts for the colder weather. They would like them to be in the yellow safety color and have the Village of Carroll printed on them. This will help identify them when they have to go to residents houses to work on sewer or water. The committee asked for the mayor and Pro Tem Fiscal Officer to get pricing and go ahead and order the items. The village will also order a few for the seasonal contractors we use, mainly during mowing season. Employees will have to turn uniforms back in to the office upon leaving employment for the village.

The committee went over the inventory list that the Village Administrator James Stebelton provided. The committee agreed the list provided was a good start, but would like a more detailed list. The mayor stated he would speak with James about a more detailed list. The committee would also like the list to be put into an excel sheet in order to add, subtract, and edit the list.

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The police department uniform allowance was discussed. The officers receive \$150.00 per year. It doesn't carry over to the next year. The committee requested the hours that each officer worked for 2022. This was tabled and will be discussed further at the next meeting.

Preston asked about grants for the Sanitary Sewer System. The mayor stated we didn't get approved for the Ohio Department of Development Grant. Hasn't heard anything about any other grants.

### **Committee Meetings**

**Service:** the committee will schedule a meeting to review trash contract.

**Safety:** Met Tuesday, February 14, 2023.

Kenny George made a motion to elect Will Burns for chairperson, seconded by Conda Jones, roll call was all in favor.

64 Center Street and 71 High Street was discussed about property maintenance. These properties will be discussed further in another meeting.

Will Burns stated that school buses are not stopping at crosswalks in order for the kids to cross. Conda Jones mentioned that she watches from her house, while waiting on her grandson, and the buses are not stopping at the traffic light at Center St/ Canal St. Will stated he would mention it to the police department.

The final topic discussed was a possible DORA (Designated Outdoor Refreshment Area). Will Burns would like to see this for festivals and any other events held in the village. There would be boundaries. The boundaries would be between the three bars in town. The committee will take it to council.

Solicitor Jeff Feyko will check into the procedures in order to put in place a DORA for the village.

**Rules:** Met Tuesday, February 14, 2023 to elect a chairperson. The committee meeting scheduled a meeting for Tuesday, March 14, 2023 at 6:30 p.m., to review council rules.

### **Police Report**

The mayor gave report for the police department. The council had no questions or concerns for the police department.

### **Zoning/Property Maintenance Inspector**

**In Zoning:** Building/Zoning permits approved for 50 Water St. and 87 Market St.

**In Property Maintenance:** 64 Center St. and 71 High St needs to be discussed.

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**Solicitor's Report**

There are three pieces of legislation on the agenda:

2023-03

**AN ORDINANCE CREATING THE POSITION OF VILLAGE FISCAL OFFICER IN ACCORDANCE WITH THE PROVISIONS OF SECTION 733.262 OF THE OHIO REVISED CODE AND THE DECLARATION OF AN EMERGENCY**

2023-04

**AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2023 EDITION, AS THE CODE OF ORDINANCES FOR THE VILLAGE OF CARROLL, OHIO, AND THE DECLARATION OF AN EMERGENCY**

**Clerk's Report**

Clerk's Report for Council  
February 14, 2023

- Updated copy of Delinquent bills at the end of January, 2023, total of \$7,958.09, which includes the two customers that have been placed on taxes. There are 55 delinquent customers. Customers that have not paid by the due date for delinquent bills will receive a tag on their door for shut-off. They have until 11:00 a.m. the following day to get their account up to date. Current dates for due date/tag/shut-off are updated monthly on the Penalty Transaction Log received the evening of council meetings. Attached is copy of updated payments.
- Each member has a report for January, 2023 for R.I.T.A.
- Working on checklist to close 2022 and move into 2023. Waiting of Hinkle Notes to be completed in order to close the year.

**Mayor's Report**

- Attended the Ladies Lions Club meeting in January. They are interested in donating a service type item to the village (ex. a handicap swing, flagpole at the welcome sign, etc.).
- Trash contract is up this year. Solicitor stated that the trash contract didn't need to go out for BID, that is could be negotiated between companies. The mayor will turn over to the Service Committee.
- Carroll Lions Club would like to do a car show in May. Council member Adam Tippett spoke about the details.

**Old Business**

Will Burns suggested the village go ahead and get a plan together for mosquito fogging. The mayor will contact Fairfield County to see if Joe can come to the next council meeting, or send information over for the council to review.

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**New Business**

Council member Adam Tippet attended the Fairfield County Economic Development Strategic Plan on January 24, 2023 at 2:00 p.m. They discussed economic growth for the future.

**Ordinances and Resolutions**

**FIRST READING**

Ordinance 2023-03

**AN ORDINANCE CREATING THE POSITION OF VILLAGE FISCAL OFFICER IN ACCORDANCE WITH THE PROVISIONS OF SECTION 733.262 OF THE OHIO REVISED CODE AND THE DECLARATION OF AN EMERGENCY**

- Will Burns made a motion to bypass the three-reading rule, seconded by Preston Barringer, roll call was all in favor.
- Will Burns made a motion to approve Ordinance 2023-03, seconded by Preston, roll call was all in favor.

Ordinance 2023-04

**AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2023 EDITION, AS THE CODE OF ORDINANCES FOR THE VILLAGE OF CARROLL, OHIO, AND THE DECLARATION OF AN EMERGENCY**

- Conda Jones made a motion to bypass committee, seconded by Adam Tippet, roll call was all in favor.
- Will Burns made a motion to bypass the three-reading rule, seconded by Adam Tippet, roll call was all in favor.
- Linda Dattilo made a motion to approve Ordinance 2023-04, seconded by Preston Barringer, roll call was all in favor.

**SECOND READING**

2023-01

**PERMENANT ANNUAL APPROPRIATIONS ORDINANCE OF THE VILLAGE OF CARROLL, OHIO, FOR 2023**

- Conda Jones made a motion to bypass the three-read rule, seconded by Will Burns, roll call was all in favor.
- Will Burns made a motion to approve Ordinance 2023-01, seconded by Adam Tippet, roll call was all in favor.

**THIRD READING**

**Next Meeting**

The next regular meeting is scheduled for Tuesday, March 14, 2023, at 7:00 p.m.

**Adjournment**

There being no other business before council, Adam Tippet made a motion to adjourn, roll call was all in favor. Meeting adjourned at 7:34 p.m.

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Crystal L. Roberts Pro Tem Fiscal

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Edward J. Drobina, Mayor

