

Carroll Village Council met in regular session on Tuesday, February 13, 2024, at 7:00 p.m. Mayor Preston Barringer called the meeting to order with the Pledge of Allegiance.

### **Roll Call**

Members of Council present were Linda Dattilo, Will Burns, Kenny George, Shelly Squibb, Adam Tippet, and Kevin Rinehart. Also, in attendance were Solicitor Jeff Feyko, Fiscal Officer Crystal Roberts, Dennis Rose (Zoning/Property Maintenance Inspector), Mike McCafferty from the Maintenance Department.

### **Amend/Approval of Agenda**

Will Burns made a motion to amend the agenda to add Ordinance 2024-03 **AN ORDINANCE AMENDING ORDINANCE 2015-09 (VILLAGE OF CARROLL MUNICIPAL INCOME TAX ORDINANCE), AS AMENDED BY ORDINANCE 2018-04, IN ORDER TO ADOPT REVISIONS RECOMMENDED BY R.I.T.A., INCLUDING REVISIONS RELATED TO OHIO HOUSE BILL 33, AND THE DECLARARTION OF AN EMERGENCY**, and to add Ordinance 2024-04 **AN ORDINANCE TO APPROVE THE APPLICATION FILED BY THE MAYOR CREATING A DESIGNATED OUTDOOR REFRESHMENT AREA (DORA) IN THE VILLAGE OF CARROLL, OHIO, AND ENACTING REGULATIONS, AND THE DECLARATION OF AN EMERGENCY**, seconded by Adam Tippet, roll call was all in favor.

Adam Tippet made a motion to approve the amended agenda, seconded by Will Burns, roll call was all in favor.

### **Visitors**

Lacey Kraner from the Carroll Community Festival, Angie Caplinger, Jeff Craig, and Dawn Wyne.

### **Visitors Comments**

Lacey Kraner informed the council that the Carroll Community Festival will be held August 9<sup>th</sup> and 10<sup>th</sup> this year. She will keep the council informed with any updates. Lacey also stated that the festival has grown this year and may need to have more street closures.

Dawn Wyne, village resident, wanted to remind the village that Lock Street doesn't end at Highland Ave and the snow needs to be plowed to the end of Lock Street.

### **Approval of Minutes**

Linda Dattilo made a motion to approve minutes from council meeting on January 9, 2024, seconded by Adam Tippet, roll call was all in favor.

### **Approval of Bills, End of Month Reports, and Mayor's Monthly Statement**

Each member received copies in their packet of computer-generated Management Reports for end of January (original to be signed by the Council and Mayor); Primary Checking Account Reconciliation (to be signed by Council and Mayor); paid bills and/or due bills. Also, included was the Mayor's Monthly Statement for the month of January.

Adam Tippett made a motion to approve, seconded by Will Burns, roll call was all in favor.

### **Committee Reports**

#### **Finance:**

FINANCE COMMITTEE MEETING

Tuesday, January 17, 2024

6:30 p.m.

Members: Will Burns-Chairperson, Adam Tippett, and Shelly Squibb. All were present.

Also, present were Mayor Preston Barringer and Fiscal Officer Crystal Roberts.

Visitors present: None

On the agenda was to elect a chairperson, new business, old business, and any other business brought before the committee.

Adam Tippett made a motion to nominate Will Burns as chairperson, seconded by Shelly Squibb, roll call was all in favor.

#### **Old Business**

Will Burns asked about a truck that was mentioned for purchase. Fiscal Officer Crystal Roberts stated that Village Administrator (VA), James Stebelton had mentioned to her about the truck he had found and was interested in purchasing. The fiscal officer advised the VA, that he needed to get all the information and present it to the finance committee. From what the fiscal officer understood a plow and salt spreader would need to be added to the truck. Will felt that the truck is not necessary and would like the village to purchase a backhoe. The fiscal officer suggested some sort of utility vehicle. Will suggested using the tractor we have and buying a trailer to put on the back of it. Shelly suggested if a truck was in the conversation, it doesn't need to be brand new, there are gently used trucks that could be purchased. The mayor stated that if new was in the conversation, there is not a big price difference between the different ton sizes. The fiscal officer brought up purchasing from the State BID program. Will understands that process. Shelly asked if this was adding to the fleet or replacing? Will stated they used to have a 3500 truck. Mayor said if purchasing a truck is in the conversation, the need for the truck should be presented to the committee.

#### **New Business**

Adam asked for the financials on the Carroll Civic Center (CCC). He suggested possibly raising the rates. The fiscal officer stated Stella is no longer cleaning and may have to hire someone to take her place. The mayor and fiscal officer stated the CCC is offered more as a service to the community and breaks more even than anything. The committee decided to keep the rates as is for now.

Adam Tippett made motion to adjourn, seconded by Shelly Squibb, roll call was all in favor.

Meeting adjourned at 6:54 p.m.

**Service:**  
SERVICE COMMITTEE MEETING  
Tuesday, January 16, 2024  
6:15 p.m.

Members: Kenny George-Chairperson, Linda Dattilo, and Kevin Rinehart. All members were present.

Mayor Preston Barringer and Fiscal Officer Crystal Roberts were present.

Visitors were: Will Burns, Adam Tippet, and Mike McCafferty.

On the agenda was to elect a chairperson and any other business brought before the committee.

Kenny George made a motion to nominate himself as chairperson, seconded by Kevin Rinehart, roll call was all in favor.

Kenny discussed the Carroll Civic Center (CCC). He stated the church he attends rents the building on Sunday mornings and requested WIFI to be installed. The church has offered to pay for the cost of the service, as long as they rent the building.

Stella Craig can no longer maintain the building. Mike McCafferty has offered to clean for now. Mike can handle it as long as there aren't multiple parties in a day because of the distance he lives from the village.

Kenny and Marlene George, and Mike McCafferty cleaned the kitchen out. There is nothing under the cabinet, or in the drawers. There were some items that belonged to the fire department. Kenny called the fire chief and asked if they wanted it. The fire chief said they did not want any of the items. Kenny and Mike donated what they could, recycled some items totaling \$17.25, that went into the general fund.

The fire chief offered to do walk throughs at the municipal building and the Carroll Civic Center for safety recommendations.

The rules and regulations need updated. The mayor requested proper documentation be given to the office, so they know whether or not to refund a customer's deposit.

Will asked about stoves at the Civic Center? Mike stated that the gas stove is not usable, but the electric one is. Mike stated that we need a new refrigerator. Kenny asked if the building was insured? Fiscal Officer Crystal Roberts stated, yes. Kevin asked if there were cleaning supplies? Mike stated that there are cleaning supplies at the CCC and they are locked in the storage closet.

Kenny George made a motion to adjourn, seconded by Kevin Rinehart, roll call was all in favor.

Meeting adjourned at 6:40 p.m.

**Safety:**

SAFETY COMMITTEE

Tuesday, January 16, 2024

6:00 p.m.

Members: Will Burns- Chairperson, Kenny George, and Kevin Rinehart. All members were present.

Mayor Preston Barringer and Fiscal Officer Crystal Roberts were present.

On the agenda was to elect a chairperson and any other business brought before the committee.

Visitors were: Adam Tippett and Mike McCafferty

Kenny George made a motion to nominate Will Burns as the chairperson, seconded by Will Burns, roll call was all in favor.

**New Business**

A rail for the front door was discussed. A resident in the village requested there be some type of rail installed to help the handicap get up the step at the front door. Will and Kenny discussed options and will come up with a solution for the rail.

The mayor requested that requisition forms be used before any purchase is made from here on out. The mayor stated that we are all in charge of the finances of the village, and using the requisition form is the proper way of documenting the finances of the village.

Will burns discussed taking a PUD change to zoning. He stated that if any development came in and used retention ponds, there should be dry hydrants installed, with attachments to use the water from the retention ponds. Kevin Rinehart stated that you couldn't rely on dry hydrants, for example if there was a dry summer, and also if the water was contaminated due to run offs from the development. Will didn't feel the ponds are contaminated and thought it was something to think about it.

**Old Business**

Purchasing a battery charger and a tri-pod for the radar speed signs were discussed. Mike McCafferty, village employee, maintenance department, will talk with the police chief, as well as, get pricing for both.

Kenny George made motion to adjourn, seconded by Kevin Rinehart, roll call was all in favor.

Meeting adjourned at 6:20 p.m.

**Rules:**

**RULES COMMITTEE MEETING**

Monday, February 5, 2024

6:00 p.m.

Members: Adam Tippett -Chairperson, Linda Dattilo, and Shelly Squibb.

Mayor Preston Barringer and Fiscal Officer Crystal Roberts were present.

Visitors Present: Will Burns

On the agenda was to elect a chairperson and review the Employee Manual.

The meeting was called to order by Chairperson Linda Dattilo, roll call was done by Fiscal Officer Crystal Roberts.

Adam Tippett made a motion to nominate himself as chairperson, seconded by Shelly Squibb, roll call was all in favor.

The committee reviewed the Employee Manual; several changes were made. One noted change the committee made was concerning vacation. The committee changed vacation to be used within an employee's anniversary date, as opposed to being used within the calendar year. Also, only 64 hours of vacation can be taken at any given time with a two-week gap before the next vacation time can be used. All time is subject to the mayor's approval, or President Pro Tem of council approval in the event of the absence of the mayor. Fiscal Officer, Crystal Roberts will contact the solicitor to have Ordinance 2021-11 amended.

The mayor requested the committee review Ordinance 8-1972, **AN ORDINANCE PROHIBITING THE KEEPING OR HARBORING OF ANY ANIMALS OR FOWL, WITHIN THE VILLAGE OF CARROLL, OTHER THAN HOUSEHOLD PETS, AND PRESCRIBING PENALTIES FOR THE VIOLATION THEREOF.** The ordinance was given to the committee for review and will be discussed at a future meeting.

Adam Tippett made a motion to adjourn the meeting, seconded by Shelly Squibb, roll call was all in favor.

Meeting adjourned at 7:24 p.m.

**Police Report**

No one from the police department was present to give the report. The mayor gave the police report.

**Zoning/Property Maintenance Inspector**

**In Zoning:** Nothing new to report.

**In Property Maintenance:** 73 Lock St. was sent a property maintenance violation and has 120 days to become compliant.

**Solicitor's Report**

There are three pieces of legislation for this evening. Ordinance 2024-03 are mandates by R.I.T.A., the Ohio Revised Code, or in this case updates from a House Bill. The solicitor is requesting council to bypass committee, three-read rule, and pass as an emergency, due to the changes took effect January 1, 2024. Ordinance 2024-04 is for the consideration of the DORA application. It cannot be voted on for reasons explained during the Public Hearing. The Fiscal Officer has requested that Ordinance 2023-14 for Permanent Annual Appropriation be tabled, they are not ready for passage.

Ordinance 2024-03

**AN ORDINANCE AMENDING ORDINANCE 2015-09 (VILLAGE OF CARROLL MUNICIPAL INCOME TAX ORDINANCE), AS AMENDED BY ORDINANCE 2018-04, IN ORDER TO ADOPT REVISIONS RECOMMENDED BY R.I.T.A., INCLUDING REVISIONS RELATED TO OHIO HOUSE BILL 33, AND THE DECLARATION OF AN EMERGENCY**

Ordinance 2024-04

**AN ORDINANCE TO APPROVE THE APPLICATION FILED BY THE MAYOR CREATING A DESIGNATED OUTDOOR REFRESHMENT AREA (DORA) IN THE VILLAGE OF CARROLL, OHIO, AND ENACTING REGULATIONS, AND THE DECLARATION OF AN EMERGENCY**

**Fiscal Officer's Report**

- Updated copy of delinquent bills at the end of January, 2024, total of \$8238.15. There are 41 delinquent customers. Customers that have not paid by the due date for delinquent bills will receive a tag on their door for shut-off. They have until 11:00 a.m. the following day to get their account up to date. Current dates for due date/tag/shut-off are updated monthly on the Penalty Transaction Log received the evening of council meetings. Attached is copy of updated payments.
- Each member has a report for January, 2024 for R.I.T.A.
- Continuing work on the final appropriations.
- Attended the Safety Council Meeting on Tuesday, February 6, 2024.
- Continue work on year end and beginning of the year procedures.
- Paperwork for Hinkle Notes were submitted to Charles Harris & Association for preparation.
- Attending Mayor's Court Training on Friday, February 16, 2024.

### **Mayor's Report**

- Mayor thanked the maintenance department for the good job on plowing the snow and noted, would make sure Lock St was taken care of from now on.
- There will be a speed radar sign on Oberle Ave. The poles have to be special ordered and still looking into pricing for the mobile tripod. The police department would also like to place one of the signs at the Rt 33 access road. People are not following the 35 mph signs.
- Carroll Business Association meeting will be held at Shirky's Pizza at noon on Tuesday, February 20, 2024.
- There was a concern of the village getting charged for an excess of water that we didn't get revenue for. The village administrator and mayor are looking into it. After some investigation, the deficit doesn't seem so large. They will continue to investigate meters, check for leaks, etc. Fairfield Utilities is working with the village to make sure there is nothing on their end.

### **Old Business**

Council member Kenny George mentioned Cody Collier previously contacted the village about putting signs up around the village for his racing accomplishments. He also mentioned Rebecca Burns inquired about purchasing Canal land at the December, 2023 council meeting. Kenny stated that a community member had mentioned it was hard to get in the front door of the Municipal Building, due to the large step coming in. Kenny scheduled a Service Committee meeting for Tuesday, January 20, 2024 at 6:30 p.m.

### **New Business**

Council member Shelly Squibb asked about requisition forms. She asked how they worked concerning purchases. She also wanted a copy of the form.

Council member Adam Tippet asked if anyone has heard any feedback on the speed limit signs. The mayor stated he has heard all good feedback. Adam stated he has heard both good and bad feedback. A community member asked if the green space where People's Store used to be could be used for a community garden. The community member did not come this evening, but that may be brought up in the future. Also, Adam stated that he hasn't seen any updates to the village's zoning code recently. He felt that with the resident's response to the development, there should be updates made. The fiscal officer stated that she didn't remember specifically when the updates were done. Council member Will Burns stated he remembered when it took place, he was not on council at the time. He felt that the previous recommendations were done underhanded and kept from the public. Will felt that maybe the zoning board duties should be modified because they never meet until there is a problem and are not proactive. The solicitor stated that there were meetings during the zoning code update process. Adam thinks the zoning board should meet to review the zoning code of the village. Dennis Rose said he could get a hold of someone at Regional Planning to consult the village before any updates would be made. The solicitor felt that would be the best option, especially before any updates were decided on. The mayor asked Dennis to go ahead and make the contact and the village would take the next steps.

## **Ordinances/Resolutions**

### **First Read**

Ordinance 2024-03

**AN ORDINANCE AMENDING ORDINANCE 2015-09 (VILLAGE OF CARROLL MUNICIPAL INCOME TAX ORDINANCE), AS AMENDED BY ORDINANCE 2018-04, IN ORDER TO ADOPT REVISIONS RECOMMENDED BY R.I.T.A., INCLUDING REVISIONS RELATED TO OHIO HOUSE BILL 33, AND THE DECLARARTION OF AN**

- Will Burns made a motion to bypass the committee, seconded by Shelly Squibb, roll call was all in favor.
- Shelly made a motion to bypass the three-read rule, seconded by Adam Tippett, roll call was all in favor.
- Adam Tippett made a motion to adopt Ordinance 2024-03, seconded by Shelly Squibb, roll call was all in favor.

Ordinance 2024-04

**AN ORDINANCE TO APPROVE THE APPLICATION FILED BY THE MAYOR CREATING A DESIGNATED OUTDOOR REFRESHMENT AREA (DORA) IN THE VILLAGE OF CARROLL, OHIO, AND ENACTING REGULATIONS, AND THE DECLARATION OF AN EMERGENCY**

### **Second Read**

### **Third Read**

### **Tabled**

Ordinance 2023-14

**PERMANENT ANNUAL APPROPRIATIONS ORDINANCE OF THE VILLAGE OF CARROLL, OHIO, FOR 2024**

- Will Burns made a motion to table Ordinance 2023-14 per the request of the fiscal officer, seconded by Adam Tippett, roll call was all in favor.

### **Next Meeting**

The next regular meeting is scheduled for Tuesday, March 12, 2024, at 7:00 p.m.

### **Adjournment**

There being no other business before council Adam Tippett made a motion to adjourn, roll call was all in favor. Meeting adjourned at 7:39 p.m.

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Crystal L. Roberts Fiscal Officer

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Preston M. Barringer, Mayor



**Tuesday, January 9**

**24**

**Tuesday, December 12**

**23**