

Carroll Village Council met in regular session on Tuesday, February 10, 2026, at 7:00 p.m. Mayor Preston Barringer called the meeting to order with the Pledge of Allegiance.

Roll Call

Members of Council present were Linda Dattilo, Will Burns, Kenny George, Adam Tippett, Kevin Rinehart, and Shelly Squibb. Also, in attendance were Fiscal Officer Crystal Roberts and Solicitor Jeff Feyko.

Amend/Approve Agenda

Adam Tippett made a motion to amend the agenda and to add **Ordinance 2026-02 AN ORDINANCE ADOPTING A POLICY ON THE PRODUCTION OR INSPECTION OF VIDEO RECORDS AND THE DECLARATION OF AN EMERGENCY**, and to move Motions to the beginning of the meeting, seconded by Shelly Squibb. Discussion was made by Will Burns made a motion to amend the current amendment to add an Executive Session to discuss employee business, seconded by Adam Tippett, roll call was all in favor.

Will Burns made a motion to approve the agenda as amended, seconded by Adam Tippett, roll call was all in favor.

Motions

President Pro Tem Adam Tippett made a motion to Censure Councilmember Will Burns based on comments made before the last council meeting, seconded by Shelly Squibb. Discussion made by Shelly Squibb. Shelly asked what a censure meant? Adam Tippett asked Solicitor Jeff Feyko to explain what a censure meant. The solicitor stated that it was a public reprimand that goes on record for Will Burns for whatever activity the council thinks he would need reprimanded for. The solicitor stated he was assuming it was for comments that were made at the last meeting. Adam stated, yes the reprimand was based off visitor comments from the last council meeting. Adam stated that in his thoughts no councilmember should make these comments towards a resident. The councilmembers are elected to represent all 501 citizens of this village and not to pick, or choose, or talk about anybody. A councilmember represents the entire body, so a censure, in his opinion, is probably the best way they can move on from the situation that happened last month. Linda Dattilo asked what a censure entails? Adam stated it is a public reprimand that states that we do not show favor of what was said. It is a strong disapproval. Roll call was Adam Tippet (yay), Shelly Squibb (yay), Will Burns (nay), Kenny George (yay), Kevin Rinehart (yay), and Linda Dattilo (nay). Motion passes.

Visitors

Dawn Wyne, June Queen, David Bichard, Rich Parker, Kara Watts, Jerry Pyle, Lonnie Kosch, David Leffler, Jeff and Angie Craig, Lt. Tom Romine, and Chief Brad McMEnamin.

Visitors Comments

Kara Watts came to council and feels that Will Burns needs to step down or be removed from council. She understands the limits of what the council can do. She is starting a petition to have Will Burns removed from council.

Approval of Minutes

Adam Tippett made a motion to approve the minutes from council meeting Tuesday, January 13, 2026, seconded by Kevin Rinehart, roll call was all in favor.

Approval of Bills, End of Month Reports, and Mayor's Monthly Statement

Each member received copies in their packet of computer-generated Management Reports for end of January (original to be signed by the Council and Mayor); Primary Checking Account Reconciliation (to be signed by Council and Mayor); paid bills and/or due bills.

Adam Tippett made a motion to approve, seconded by Shelly Squibb, roll call was all in favor.

Committee Reports

Finance:

Monday, February 9, 2026
7:00 p.m.

Members: Will Burns-Chairperson, Adam Tippett, and Shelly Squibb.

Fiscal Officer Crystal Roberts was present. Mayor Preston Barringer was absent.

Visitors present: None

On the agenda was to elect a chairperson, water usage, all vehicle maintenance, Ohio Senate Budget Request List, old business, new business, and any other business brought before the committee.

Shelly Squibb made a motion to elect Will Burns as chairperson, seconded by Adam Tippett, roll call was all in favor.

Will stated he asked the village administrator for a water usage report and he has not received anything back from him. Will contacted Fairfield Utilities for the information and they refused to give it to him. Will said from looking at the bills from Fairfield Utilities the water usage is up and they need to see about getting some sort of reimbursement for the leaks caused during construction. The matter was tabled for now.

Vehicle maintenance was discussed. The Ford Tractor either needs repaired, or a new tractor purchased, the dump truck needs repaired, and another truck or UTV needs to be purchased, so that employees are not using their own vehicles to do work concerning the village. The cost to fix the clutch in the Ford Tractor is approximately \$3,000, as opposed to a purchase of a new tractor is anywhere from \$40,000 to \$50,000. Will Burns got a verbal quote from Michael Dumire for the \$3,000. The committee feels the best option is to repair the tractor, but they want a written quote over a verbal quote. Purchasing a new truck was discussed previously, and it was going to cost around \$80,000. The committee feels that a UTV would be the better option. The UTV would be heated and cooled, have a plow, and a salt hopper could be placed on it. A UTV would cost approximately \$40,000.

All council members received a letter from Senator Tim Schaffer concerning projects in municipalities. Will is turning that over to Shelly to look into.

Old Business

New Business

Adam stated that the Lieutenant Tom Romine had offered to do snow plowing in an emergency situation and wanted to discuss that further. He would like to see a list of emergency contacts for the mayor to call in case of an emergency to help out around the village. The committee agreed.

Motions

Will Burns made a motion to go into Executive Session to discuss personnel matters, seconded by Adam Tippett, roll call was all in favor. The committee went in to Executive Session at 8:01 p.m.

Adam Tippett made a motion to come out of Executive Session, seconded by Shelly Squibb, roll call was all in favor. The regular committee meeting was resumed at 8:23 p.m.

Will Burns would like to recommend to council to remove the title of Village Administrator from James Stebelton, he would remain as an employee with the title of a Working Supervisor for streets, sewer, stormwater, water, parks, building maintenance, and not strictly paperwork, seconded by Adam Tippett, roll call was all in favor. *Discussion was made. Adam asked if they should amend the original motion to be reviewed by the Rules Committee? Will stated that was a separate motion and the employee needed to be dealt with first.

Will Burns made a motion to recommend to council to create a stronger, more well-defined position as a Working Supervisor of water, sewer, stormwater, streets, and building maintenance, seconded by Adam Tippett, roll call was all in favor.

Will Burns made a motion to recommend to council to eliminate at this time the Village Administrator position as defined by the O.R.C., seconded by Adam Tippett, roll call was all in favor. * Discussion was made and Adam asked if the title should be suspended and not eliminated? Will stated the VA position is not being eliminated to the village, just for James' title. The village can hire an actual VA in the future, if needed, but not currently looking to hire anyone for that position.

Adam Tippett made a motion to recommend to council to allow the mayor to come up with an emergency contact list, seconded by Will Burns, roll call was all in favor.

Will Burns made a motion to recommend to council that the mayor, fiscal officer, elected officials and any staff are allowed to access water and sewer usage data from Fairfield Utilities in a format that is ok for the public to see, and that the village is the customer, not James Stebelton, seconded by Adam Tippett, roll call was all in favor. * Discussion was made. Adam asked if this discussion was within the scope of this committee? Will stated, yes, that we are the ones that deal with money and need to see what the usage is to determine what steps need to be taken.

Adam Tippett made a motion to adjourn, seconded by Shelly Squibb, roll call was all in favor.

Meeting adjourned at 8:33 p.m.

Service:

Wednesday, January 28, 2026

6:30 p.m.

Members: Kenny George-Chairperson, Kevin Rinehart, and Linda Dattilo.

Fiscal Officer Crystal Roberts and Mayor Preston Barringer were present.

Visitors were: Will Burns, Adam Tippett, and Officer Romine.

On the agenda was to elect a chairperson, chicken and ducks, street signs, update the permit for the Sanitary Sewer Project, old business, new business, and any other business brought before the committee.

Kenny George nominated himself for chairperson, seconded by Kevin Rinehart, roll call was all in favor.

The committee continued the discussion of allowing chicken and ducks in the village. They revised the rules, again. The committee decided to make the cost of a permit \$20.00. The revision was made not allowing an existing structure to be used. A fine schedule was set for non-compliance and they are as follows: 1st Offense is a letter, 2nd Offense is a \$200.00 fine, and the 3rd Offense revokes permit allowing chickens and ducks, along with a \$500.00 fine. Kenny George made a motion to take all recommendations to council, seconded by Kevin Rinehart, roll call was all in favor.

Street signs were discussed. There are some alleys in the village that need street signs installed and Towpath Alley sign needs replaced. Kenny George made a motion to place street signs on alleys to identify the alley name, seconded by Kevin Rinehart, roll call was all in favor.

Kenny George asked Will Burns if he could get with DLZ to add the new specs for the cleanout inspection process added to the Sanitary Sewer Permit packet? Will stated he would get that taken care of.

53 Mill Alley was discussed. The property owner wanted the village to extend the gravity fed sewer line to his property. It was looked into and the cost was going to be approximately \$70,000.00. The property owner stated he may build on the property in the future. The property already has services to it, as a house was there at one time. Due to the cost of extending the line, it was decided the property owner could use the grinder pump that already exists on the property. The existing grinder pump could be updated to the new pump system. If houses are built on the property, then the new pump system would be installed.

Old Business

None

New Business

Kenny George made a motion to adjourn, seconded by Linda Datillo, roll call was all in favor.

Meeting adjourned at 8:25 p.m.

Safety: Met prior to council at 6:45 p.m. to elect a chairperson. Kenny George was elected.

Rules: See above.

Monday, February 2, 2026

7:00 p.m.

Members: Adam Tippett-Chairperson, Linda Dattilo, and Shelly Squibb.

Visitors Present: None

On the agenda was to elect a chairperson, review Rules of Council, review the Employee Handbook, and any other business brought before the committee.

The meeting was called to order by Chairperson Adam Tippett, roll call was done by Fiscal Officer Crystal Roberts, all were present. Mayor Preston Barringer was in attendance.

Shelly Squibb nominated Adam Tippett for chairperson, seconded by Linda Dattilo, roll call was all in favor. Adam Tippett is the 2026 chairperson.

Adam asked the committee if there were any revisions needed to the Rules of Council? There were no revisions needed.

Adam asked the committee if there were any revisions needed to the Employee Handbook? There were no revisions needed. The mayor and fiscal officer had no revisions to add.

Old Business

New Business

Adam stated the village needed to get information from other municipalities on cybersecurity for reference to make a policy up for the village.

With no other business before the committee Shelly Squibb made a motion to adjourn, seconded by Adam Tippett, roll call was all in favor. Meeting adjourned at 7:05 p.m.

Police Report

Police report given to council.

Zoning Inspector/Property Maintenance

Zoning

There are no new permits to report.

Fairfield County requested building permits. There were none to report. Will Burns stated he would like to do a follow up with Mr. Wise, as there has been no movement on his property.

Property Maintenance:

Nothing to report.

Solicitor's Report

There is one piece of legislation on the agenda tonight. It is Ordinance 2026-02 that adopts a policy for the inspection or production of video records that may be generated by the village. This ordinance mainly focuses on the police department. The reason for this ordinance is that the Ohio Legislature enacted legislation that allows municipalities to charge a fee for producing video records. This can be extremely time consuming to produce. This topic was brought up at the last council meeting. It has emergency language in case the police department would get a request.

The solicitor went to the Fairfield County Commissioners meeting and they approved the annexation of the Queen property. There is a sixty-day waiting period from the time the papers get to Crystal's desk. After that, he will submit a final piece of legislation that council will have a chance to adopt and finalizes that annexation.

Will Burns asked if the legislation is a typical three-read ordinance? The solicitor stated he normally adds emergency language because, in his opinion, they have waited long enough. Will agreed it was a long time. It gets sent to the county recorders office and a couple other places once its approved.

Fiscal Officer's Report

February 10, 2026

- Updated copy of Delinquent bills at the end of January, 2026, total of \$14,834.20 which includes the two customers that have been placed on taxes. There are 37 delinquent customers. Customers that have not paid by the due date for delinquent bills will receive a tag on their door for shut-off. They have until 11:00 a.m. the following day to get their account up to date. Current dates for due date/tag/shut-off are updated monthly on the Penalty Transaction Log received the evening of council meetings. Attached is copy of updated payments.
- Each member has a report for January, 2026 for R.I.T.A.
- Attended Safety Council Meeting Tuesday, February 3, 2026.
- There will be a Sewer Construction meeting on Wednesday, March 4, 2026 at 9:00 a.m.
- Working on Year End Tasks
- Lion's Club would like the CCC either April 17 & 19, or May 1 & 3 for the flower sale. They wanted to know if they could have a discounted rate, or if they have to pay the \$75.00 per day?

The Lion's Club using the Carroll Civic Center is being referred to the Finance Committee.

Mayor's Report

- The application for the new water line on Carroll Cemetery Road was brought up again. DLZ Engineering is suggesting we do an application for water lines for the entire village. He understands that no one wants to go through another project, but if there are grants out there to do it, they might as well. There has been a lot of water breaks during the sewer project and they need to be replaced. This is just planning for the future.

Will Burns stated that the water lines are closer to the surface, so there will be a lot less caving and digging. The damage and cleanup should be 60% faster. He stated that the sewer project was done in three phases. The last phase was bigger because the village received several grants to have the work done. It is just in the planning phase. The village will need to make sure the dollar and cents make sense. The village has said no to projects before.

Old Business

New Business

Kenny George would like the council to look at the fees for the chicken and duck permits/policy. There is a permit fee of \$20.00. The fee would be waived if it is a project for school, 4H, etc. The first offense is a written letter and they will have two weeks to comply. The second offense is a \$200.00 fine, with two weeks to comply, and the third offense is a \$500.00 fine and permit would be revoked. Will Burns stated if there was storm damage then residents may need more than two weeks to comply. Kenny George stated that number eleven on the policy states that it is up to the code enforcement officer to make that decision. Kevin Rinehart asked the solicitor what his thoughts were on it? The solicitor asked what his thoughts were about the penalties, or the ordinance? Kevin said the whole thing. The solicitor stated he can prepare an ordinance. He said a lot of communities are allowing this now and he will take a look at other ordinances to compare the fines. He believes they are a little high. The solicitor asked what age of students, high school, college? Kenny stated any student that may have a project. Kevin stated that the reason behind the hefty fines was to prevent any nuisances. The solicitor stated once he prepares an ordinance the council will have time to amend, or approve as is.

Will Burns went back to the finance committee report. He would like to get anyone at the village access to the account at Fairfield County Utilities just for usage information only, not account numbers or anything else. He feels this information should be available to anyone. Kevin Rinehart said in his opinion that it should be limited to the fiscal officer and the mayor. Will feels that it is a public record for just usage information. The solicitor asked if it was a clerk that he spoke to. Will stated it was the lady in charge of the department. The solicitor suggested reaching out to her supervisor to clarify. The solicitor said that a lot of utility records are not considered a public record. The mayor stated that Crystal will call and get it worked out with them. Kevin asked why Will needed that information? Will stated he was trying to figure out how much water we have lost with all the water breaks that we are paying for and can't recover the money for. Maintenance employee Rich Parker stated that there has been a lot of water

lost. There is a leak right now that has been going on for about a week that they can't find. Will stated that he asked James for the information and he never gave it to him.

Motions

Adam Tippett made a motion to allow the mayor in the state of an emergency to have a list of contacts he can call to help out with said emergency, seconded by Will Burns, roll call was all in favor.

Discussion was made. Adam stated a prime example of what this list will be used for is when there was a level three snow emergency a few weeks ago and the village administrator couldn't be in. The village has a police officer that is able to help in this instance. This would allow the mayor to call anyone on the list to help out. He would rather have someone to call upon then to have snow covered streets. The mayor asked what types of emergencies were included? Adam stated snow emergencies, water, sewer, etc. Will Burns said as far as the snow being plowed if James or Rich wasn't able to do it the mayor would have a list to call in a state of emergency. The fiscal officer has put a call into the insurance company to see if the people on the list would be covered under the insurance, if it was considered an emergency.

Will Burns made a motion to fix the existing tractor as opposed to purchasing a new tractor, seconded by Kevin Rinehart, roll call was all in favor.

Ordinances

First Read

Ordinance 2026-05

AN ORDINANCE ADOPTING A POLICY ON THE PRODUCTION OR INSPECTION OF VIDEO RECORDS AND THE DECLARATION OF AN EMERGENCY

- Adam Tippett made a motion to bypass the three-read three rule, seconded by Kevin Rinehart, roll call was all in favor.
- Adam Tippett made a motion to adopt Ordinance 2026-02, seconded by Shelly Squibb, roll call was all in favor.

Discussion was made. Will Burns asked if there are parameters on what record is requested? He stated that at \$75.00 an hour and a cap of \$750.00 is only ten hours. What if someone asked for more than ten hours. The solicitor stated that it may be more, but that is what the cap was set by legislation.

Second Read

Third Read

Resolutions

First Read

Tabled

Executive Session

Will Burns made a motion to go into Executive Session to discuss employees, seconded by Adam Tippett, roll call was all in favor. Adam asked who was to be in the executive session. Will stated council, mayor, clerk, and the solicitor. Executive session began at 7:49 p.m. The regular council meeting reconvened at 8:27 p.m.

Next Meeting

The next regular meeting is scheduled for Tuesday, March 10, 2026, at 7:00 p.m.

Adjournment

There being no other business before council, Adam Tippett made a motion to adjourn, seconded by Will Burns, roll call was all in favor. Meeting adjourned at 8:28 p.m.

Crystal L. Roberts Fiscal Officer

Preston M. Barringer, Mayor