

Carroll Village Council met in regular session on Tuesday, August 9, 2022 at 7:00 p.m. Mayor Edward Drobina called the meeting to order with the Pledge of Allegiance.

### **Roll Call**

Members of Council present were Linda Dattilo, Preston Barringer, Will Burns, Kenny George, Conda Jones and Adam Tippet. Also in attendance were Solicitor Jeff Feyko, Dennis Rose (Zoning/Property Maintenance Inspector), and Pro Tem Fiscal Officer Crystal Roberts.

### **Amend/Approval of Agenda**

Will Burns made a motion to amend agenda to include Resolution R-5-2022, seconded by Conda Jones, roll call all in favor.

**A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), TO EXECUTE CONTRACTS AS REQUIRED, AND THE DECLARATION OF AN EMERGENCY**

### **Visitors**

Chasilyn Carter from Lancaster Public Transit and village resident Kevin Rinehart.

### **Visitors Comments**

Chasilyn Carter presented to council statistics and data from Lancaster Public Transit. The Lancaster Public Transit relies on 50% of income from Federal Grants and the remaining income from donations.

Kevin Rinehart came with concerns about the mosquitoes and the police department.

### **Approval of Minutes**

Will Burns made a motion to approve minutes from council meeting on July 12, 2022, seconded by Preston Barringer, roll call was all in favor.

Each member received copies in their packet of computer-generated Management Reports for end of July (original to be signed by the Council and Mayor); Primary Checking Account Reconciliation (to be signed by Council and Mayor); paid bills and/or due bills. Also, included was the Mayor's Monthly Statement for the month of July. Linda Dattilo made a motion to approve, seconded by Preston Barringer, roll call was all in favor.

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### **Committee Reports**

**Finance:** Met August 2, 2022 at 7:00 p.m.

The committee discussed the police budget and increase in water and sewer rates for 2023. They also discussed the credit card service for customers. The committee is going to look into other electronic payment options. The committee also discussed direct deposit for payroll for the village. The mayor stated he would bring it up at the council meeting on Tuesday, August 9, 2022, the council will have to make a motion for the solicitor to prepare an ordinance.

**Service:** Did not meet. They will discuss when to have a meeting to talk about DOXO agreement.

**Safety:** Did not meet.

**Rules:** Did not meet.

### **Police Report**

Cpl. Joe Howard gave the police report.

### **Zoning/Property Maintenance Inspector**

Dennis gave his report in zoning and has nothing new to report. In property in maintenance 76 Market St has been closed. There are three properties (53 & 55 Park St., and 0 Winchester Rd.) for high weeds and grass.

### **Solicitor's Report**

One piece of legislation for this evening that includes R-5-2022. The solicitor suggested the service committee have a meeting to discuss the DOXO agreement. The solicitor stated that Baltimore and Pickerington use a 3<sup>rd</sup> party for electronic payments for customer use.

### **Mayor's Report**

- Carroll Community Festival is August 12<sup>th</sup> and 13<sup>th</sup>, 2022. They still need volunteers.
- The council needs to pass an ordinance to allow the clerk to continue with payroll direct deposit
- Would like the solicitor to see if he can prepare an ordinance to allow utility deposits to be forfeited to the village if tenants do not cash refunds after a certain period of time. The solicitor will look into the rules and regulations.

**Old Business** None

**New Business** None

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**Ordinances and Resolutions**

**FIRST READING**

R-5-2022

**A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), TO EXECUTE CONTRACTS AS REQUIRED, AND THE DECLARATION OF AN EMERGENCY**

- Preston Barringer made a motion to bypass the three-reading rule, seconded by Will Burns, roll call was all in favor
- Will Burns made a motion to approve Resolution R-5-2022, seconded by Conda Jones, roll call was all in favor.

**SECOND READING**

**THIRD READING**

**Clerk's Report**

Absent since April 12, 2022 due accident. Pro Tem Crystal Roberts gave a report.

Clerk's Report for Council

August 9, 2022

- Updated copy of Delinquent bills at the end of June, 2022, total of \$10,110.20, which includes the two customers that have been placed on taxes. There are 75 customers delinquent. Customers that have not paid by the due date for delinquent bills will receive a tag on their door for shut-off. They have until 11:00 a.m. the following day to get their account up to date. Current dates for due date/tag/shut-off are updated monthly on the Penalty Transaction Log received the evening of council meetings. Attached is copy of updated payments.
- Each member has a report for July, 2022 for R.I.T.A.
- Elaine, the mayor, and I completed the 2023 Budget for Fairfield County. The process was different this year. We didn't have to pass any legislation or have a hearing. We do not have to post in the paper when we receive the budget back from the county.
- I have begun to work on becoming a Notary for the State of Ohio.
- Continuing to work on the village website.
- People's Bank contacted us about direct deposit for payroll.
- Chairs were ordered and received for the basement.

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**Goals**

- Looking into electronic billing and payments through our billing system.
- Reorganize and cleaning up filing system.
- Run Year End Reports from year 2015-2020. We should be keeping these on file per UAN in the office. They have never been printed and stored.

**Next Meeting**

The next regular meeting is scheduled for Tuesday, September 13, 2022 at 7:00 p.m.

**Adjournment**

There being no other business before council, Will Burns made a motion to adjourn, roll call was all in favor. Meeting adjourned at 7:44 p.m.

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Crystal L. Roberts, Pro Tem Fiscal Officer

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Edward J. Drobina, Mayor